



2016 SUCCESSES



THE CORPORATION OF THE TOWNSHIP OF SEGUIN
DECEMBER 31ST, 2016

ENVIRONMENT

Objective

- Completion of the Township water quality model update and related Official Plan policies as required – Spring 2016.

Status

- Seguin Water Quality Model Open House completed on June 11, 2016;
- Completion of Official Plan Amendment is date dependent upon MAH review and approval;

ENVIRONMENT

Objective

- Continued commitment to minimize use of salt in winter operations. Current winter sand mixture is 1.5%, far lower than industry average.

Status

- After review of 1.5% performance, staff have benchmarked 2% as the most suitable salt ratio in winter sand, still far less than the industry standard of 5%.

ENVIRONMENT

Objective

- Implementation of \$16,000 energy savings and automation upgrades to recycling compactors which are partially funded by a CIF grant (42%).

Status

- Automation upgrades have been installed and are working very well;
- Township has a fixed electricity contract, and time of use savings are not applicable;
- Equipment has been programmed to optimize energy used versus tonnage achieved;
- Final report submitted to CIF in November 2016.

ENVIRONMENT

Objective

- Installation of natural gas heating in the Christie Works Depot.

Status

- Completed. On-going discussion with Union Gas on opportunities to expand natural gas services in the Township.

ENVIRONMENT

Objective

- Implement Year 9 of the Water Quality Program.

Status

- 43 Lakes have been tested in May 2016;
- 2 full-time students dedicated to water quality testing and promoting stewardship initiatives;
- Documented all data on-site via cellphone application.

ENVIRONMENT

Objective

- Continue the 15th year of Septic Re-Inspection Program – May 2016.

Status

- Formulated cloud based application that runs off iPad to record and document all septic re-inspection program data;
- 354 properties on Horseshoe/Virtue Lakes inspected to June 30, 2016;
- Next areas to be inspected; Rankin Lake, Windfall Lake and First Lake (approx. 243 properties);
- Positive feedback from residents.

ENVIRONMENT

Objective

- Continue to communicate with residents through a Lake Stewardship Communication Strategy and implement the Seguin Stewardship Recognition Program with focus on Horseshoe Lake and Salmon Lake for May 2016.

Status

- Promoting stewardship Seguin program through mass mail out to all lake front property owners and attending lake association AGM's and special events;
- Successful Summer speaker series;
- Set-up 'Stewardship Seguin' at Rosseau market every Friday;
- Horseshoe Lake Association and Salmon Lake Association committed to participating in the program.

ENVIRONMENT

Objective

- Implement the Energy Management Plan – on-going.

Status

- New 'green' environmentally friendly toilet dispensers in all Seguin facilities - made from 100% recycled fibre and no bleaching chemicals;
- Training given to arena staff on everyday energy-saving practices.

ENVIRONMENT

Objective

- Report to Province on energy consumption and greenhouse gas emission data for 2014 year – July 2016.

Status

- Report submitted May 20, 2016.

ENVIRONMENT

Objective

- Installation of energy management practices in our facilities, e.g.. Low flow toilets, motion sensors, propane boilers, energy efficient lighting – on-going.

Status

- On-going;
- Installation of energy efficient arena dehumidifier;
- Rosseau Waterfront Park – LED lighting;
- Orrville Community Centre – motion sensor lighting throughout facility, replaced toilets with low-flow, and replaced urinals with automatic flushers;
- Humphrey Community Centre – replaced urinals in lobby and hall with automatic flushers.

ENVIRONMENT

Objective

- Continue to update stakeholders with information on invasive species such as hogweed, Phragmites and zebra mussels through social media and the Seguin website.

Status

- Continue to post relevant information on website;
- Respond to inquiries.

ECONOMIC VITALITY

Objective

- Develop film guidelines policy – Spring 2016.

Status

- Policy approved by Council March 7, 2016;
- NBC Universal TV series “Eyewitness” filming in Rosseau was a success;
- ‘The Dark Productions’ was a success.

ECONOMIC VITALITY

Objective

- Continue to actively support the Parry Sound Area Municipal Airport to increase operating efficiencies and to implement their long term plan.

Status

- Staff continue to assist with payroll and weekly bookkeeping requirements;
- Assist commission with finalization of Phase 6 and submission of Phase 7 applications.

ECONOMIC VITALITY

Objective

- Work with the Regional Economic Development Advisory Committee (REDAC) to advance our Economic Region.

Status

- EDO hired under the Community Investment Initiative for Northern Ontario (CIINO) May 30, 2016;
- CAO Chaired the CIINO EDO Steering Committee;
- Regional Marketing Plan completed June 2016. October 2016 Council support in principle of implementation by REDAC and CIINO.

ECONOMIC VITALITY

Objective

- Continue to implement a strategic Corporate Communications Strategy for the Township of Seguin – on-going.

Status

- Providing media with news releases on an on-going basis;
- Actively utilizing Facebook, Twitter, and Instagram to promote all events and news items;
- Implemented new customer service survey on website;
- Implemented arena rental and facility rental customer service survey;
- Continue to promote e-newsletter;
- Successful Instagram photo contest and Throwback Thursdays.

ECONOMIC VITALITY

Objective

- Continue to brand Seguin Township through communication with residents and visitors – on-going.

Status

- Branding of Township continues to be done through signage at all facilities, parks, trails and beaches;
- Welcome to Humphrey signage complete;
- Historical signage ready for installation in Spring 2017.

ECONOMIC VITALITY

Objective

- Continue promotion of the new Foley Business Centre.

Status

- On-going;
- Current user, Karen Neary, Child Development Specialist & Autism Consultant;
- Utilized as a meeting venue for small business groups.

ECONOMIC VITALITY

Objective

- Continue to assist REDAC with the implementation of the Smart Community business plan.

Status

- CFO is a member of the founding board of the West Parry Sound Smart Community Network, the corporation without share capital that was set up to further internet access in West Parry Sound.

ECONOMIC VITALITY

Objective

- Process Planning approvals for a residential development on North Sandy Plains Road – July 2016.

Status

- July 2016 approval from Council for undertaking survey work and necessary Zoning By-law amendment was adopted.

ECONOMIC VITALITY

Objective

- Continue to work with WPS Smart Community to develop a long term strategy for implementation of an open data system for the Township.

Status

- On-going.

ECONOMIC VITALITY

Objective

- Continue with installation of “Welcome” signage in Foley and Humphrey.

Status

- Humphrey signs installed;
- Foley signs to be installed in 2017.

ECONOMIC VITALITY

Objective

- Continue to utilize social media (Facebook, Twitter, and Instagram) to communicate information and events with residents and visitors.

Status

- Facebook and Twitter usage increased by 41% from December 2015 with more 'active' followers responding to posts;
- Began using Instagram in 2016;
- Orrville Recreation Committee, Humphrey Recreation Committee, and the Seguin Sled Dog Mail Run have Facebook accounts and are linked to the Seguin account.

ECONOMIC VITALITY

Objective

- Continue to meet the Ontario By Bike Network industry standards.

Status

- Standards have been met at Humphrey Arena, Rosseau Waterfront and Foley Matheson Beach and are listed as 'bike-friendly' on the Ontario by Bike website.

EFFICIENT AND EFFECTIVE SERVICE DELIVERY

Objective

- Develop and approve Community Development Plans, Capital and Operating Budgets – May 2016.

Status

- Passed by Council in May 2016 with a 1.5% municipal tax rate increase.

EFFICIENT AND EFFECTIVE SERVICE DELIVERY

Objective

- Complete Policing Services review – January 2016.

Status

- Final report brought to Council on February 1, 2016, recommending continued use of the OPP by Seguin Township at this time.

EFFICIENT AND EFFECTIVE SERVICE DELIVERY

Objective

- Implementation of the 2015 Enabling Accessibility Project at the Rosseau Waterfront.

Status

- Project complete June 2016.
 - Accessible doors to washrooms installed;
 - Accessible playground panels, benches & picnic tables installed;
 - Mobi mat & chair available to assist wheelchairs down to shoreline.

EFFICIENT AND EFFECTIVE SERVICE DELIVERY

Objective

- Continued extraction of winter sand from Seguin owned pits to stabilize annual winter operations costs.

Status

- Christie pit continues to provide winter sand for the Christie depot;
- Foley and Humphrey winter sand is crushed granite dust material and is cost effective for these two locations.

EFFICIENT AND EFFECTIVE SERVICE DELIVERY

Objective

- Continue to increase number of available Volunteer Firefighters.

Status

- Added 11 new members as of December 31st, 2016.

EFFICIENT AND EFFECTIVE SERVICE DELIVERY

Objective

- Continue to encourage ratepayers, Lake Associations, and general public to subscribe to notifications and/or view Seguin website.

Status

- On-going;
- Online registration available for ball hockey, lacrosse and swim programs.

EFFICIENT AND EFFECTIVE SERVICE DELIVERY

Objective

- Continue education and enforcement of the Township's Shoreline protection by-laws.

Status

- A direct email was sent in March 2016 to all contractors and builders in the municipality advising them of the 3 by-laws that are in effect. The response to the email was very positive.

EFFICIENT AND EFFECTIVE SERVICE DELIVERY

Objective

- Implement Facilities Master Plan – on-going.

Status

- Continue energy initiatives;
- Facilities continue to be updated & improved;
- Renovation to Foley Matheson Beach facility complete.

EFFICIENT AND EFFECTIVE SERVICE DELIVERY

Objective

- Continue to promote Staff training in Information Technology (I.T.), utilization of systems to create efficiencies and improve Customer Service – on-going.

Status

- On-going. Implementation of Customer Survey and eCommerce applications;
- Utilization of Internet & Telephone voting and Voters' List Management applications for the 2016 Ward 4 By-Election.

EFFICIENT AND EFFECTIVE SERVICE DELIVERY

Objective

- Keep the organization focused on providing and measuring a high level of customer service.

Status

- Implemented on-line Customer Service Survey;
- Results monitored on a daily basis and statistics will be brought to Council every 6 months;
- Implemented ice rental and facility rental survey.

SUCSESSES

- Hiring of Mark Vandermeer as Chief Building Official;
- 2016 Seguin Sled Dog Mail Run;
- Humphrey Recreation Committee 4th Annual Winter Whirl;
- 2015 Audit;
- Seguin Fire Services was successful to have all officers grandfathered under the OFMEM Grandfathering Program. All were given full credit for their previous certification under the OFM which now has been changed to the NFPA Certification;
- Implementation of Remote Deposit Capture (electronic depositing of cheques to the bank) by Treasury;
- The 2016 Ward 4 By-Election;
- Mayfest;
- OPA Water Quality Model Open House held June 11th;

SUCSESSES

- Seniors' Month Speaker Series;
- Humphrey Free Bulky Waste Items Event;
- Installation of new energy efficient dehumidifier at the Humphrey Community Centre;
- New format for 2016 Leisure guide;
- 2016 ball hockey & lacrosse season;
- Rosseau Waterfront dredging project;
- New 2016 Freightliner Pumper/Tanker replaced Pump 42;
- Customer service and Respect in the Workplace training – all staff;
- Implementation of online registration for programming;
- Successful completion of Legal Process for Building Officials and Designers 2012 by Bev Martin;

SUCSESSES

- Successful completion of AMCTO's Municipal Administration Program-Unit Three by Andrea Spinney;
- Successful completion of 2 day Technical Report Writing Seminar and 1 day Plumbing for the Generalist Seminar, and ½ day Risk Management Seminar by Ryan Looby. Good transition from Plans Examiner to Building Inspector;
- Successful completion of ½ day Risk Management Seminar by Steve Stone;
- Successful completion of Parts 10 & 11 and ½ day Risk Management Seminar, and 1 day leadership course by Mark Vandermeer;
- Successful completion of Legal Awareness I by Ken Adams and Steve Berry;
- Successful completion of Legal I and II by Dominique O'Brien;

SUCSESSES

- Implementation of new system for documenting septic re-inspection tracking;
- Good Customer Service Survey feedback;
- Successful completion of Introduction To Geographic Information Systems, GIS Software-ArcView, and Designing, Managing/Implementing a GIS through Mohawk College by Lori West;
- Successful completion of Building, Operations & Maintenance by Paul Wuerful;
- Stewardship Seguin Speaker Series;
- Speaker Series for Seniors (Seniors month – June);
- Volunteer Appreciation June 24th from 6:00 p.m. to 9:00 p.m. at the Rosseau Waterfront;
- Staff BBQ, June 29th at the Humphrey Community Centre;

SUCSESSES

- The temporary Treasury Administrative Assistant position has been filled by Cindy Simon;
- The temporary Public Works Administrative Assistant position has been filled by Donna McLeod;
- New pumper/tanker in service at the Humphrey District Fire Hall;
- New truck in service in the Building Department;
- Hockey Canada Camp;
- Outdoor Movie Night at the Rosseau Waterfront drew in excess of a 100 attendees;
- Eyewitness production in Rosseau;
- Fireworks drew in excess of a 100 attendees;
- 3 on 3 Hockey Tournament;
- Refresher Hockey Camp;

SUCSESSES

- Federal Canada 150 Grant obtained for RMH accessibility renovations;
- Septic System Re-inspection Program expanded for the second time this summer;
- Water Quality program expanded;
- Rosseau Fall Fair;
- Foley Fall Fair;
- Hiring of Mark Jeffery as Plans Examiner/Building Inspector;
- Incident Management System (IMS) 100 course and Incident Command System (ICS) 200 course;
- Interpretative Signage erected along the Humphrey Nature Trails;
- Senior's Lunch in Rosseau;
- Rosseau Pumpkin Festival & Thanksgiving Market;

SUCCESSSES

- “Day with MPAC” session at the Humphrey Community Centre;
- Successful completion of AMCTO’s Municipal Clerk’s Institute Level 1 by Carla Salt and Andrea Spinney;
- Halloween Hockey Tournament;
- Humphrey Recreation Committee Halloween Howl;
- Santa Claus parade float;
- Orrville Kids Christmas party;
- Santa Skate;
- Tim Horton’s sponsored public skating over Christmas season;
- Successful completion of AMCTO’s Municipal Law Program – Unit Three by Hailey Ward;
- Debi Allen obtained DZ license;

SUCSESSES

- Public Works purchased a new CAT 420 Backhoe, a new GMC 3500 4x4 pick-up truck, and a new Western Star plow truck;
- Nick Burden was hired as a landfill attendant in 2016;
- Extended landfill hours including Fridays has been very well received;
- Completed building and yard upgrades to the Foley Public Works Yard;
- Seguin Township Recreational Carrying Capacity presentation at MMAH seminar;
- Ryan Looby has become a Certified Building Code Official (CBCO).

**CONGRATULATIONS TO
EVERYONE!**



Our Municipal Vision

The Township of Seguin is recognized as a dynamic and progressive Northern Municipality delivering efficient and cost effective services to our Citizens within the community's economic framework through a team of friendly, skilled and valued professionals.