



# 2018 SUCCESSES



**THE CORPORATION OF THE TOWNSHIP OF SEGUIN**  
**DECEMBER 31<sup>ST</sup>, 2018**

# ENVIRONMENT

## Objective

- Continued commitment to minimize use of salt in winter operations. Current winter sand mixture is under 2%, far lower than industry average.

## Status

- On-going.

# ENVIRONMENT

## Objective

- Plan to complete construction of Humphrey transtor installation in 2018;

## Status

- Site completed and in full operation as of November 2018;
- Final grading and clean-up in 2019 – delayed due to weather.

# ENVIRONMENT

## Objective

- Complete engineering of Airport transfer site upgrade and continue with proposed land acquisition from the Ministry of Transportation Ontario.

## Status

- Still awaiting offer of land from Ministry of Transportation Ontario as of November 2018;
- Engineering of structure complete;
- Landscaping and grades to be determined in 2019.

# ENVIRONMENT

## Objective

- Continue support of Parry Sound initiative for year round hazardous waste disposal.

## Status

- Year round hazardous waste access was adopted by Parry Sound in 2018;
- Very successful and well received.

# ENVIRONMENT

## Objective

- Implement Year 11 of the Water Quality Program - May 2018.

## Status

- Year 11 complete;
- Total of 45 lakes tested in Spring;
- Total of 29 lakes tested for dissolved oxygen in August;
- Annual report from Hutchinson Environmental expected in early 2019.

# ENVIRONMENT

## Objective

- Continue to expand water testing parameters and include "B" lakes.

## Status

- On-going;
- Including all 'B' lakes that are accessible;
- Continue to test for phosphorus, dissolved organic carbon, calcium, and chloride in Spring 2019;
- Continue to test for dissolved oxygen in August, 2019.

# ENVIRONMENT

## Objective

- Completed the 17th year of the Septic Re-Inspection Program – May 2018.

## Status

- Completed - 1295 properties were visited in 2018;
- Review of and improvements to program inspection protocols to be undertaken in Spring 2019.



# ENVIRONMENT

## Objective

- Continue to promote and expand Stewardship Seguin program to all Seguin lakefront residents.

## Status

- Implemented waterfront design guidelines;
- Continued promotion of Stewardship Seguin program at Rosseau Farmers Market and swim programs;
- Various interactive games to engage children and encourage environment first principles in the younger generation;
- Four part Stewardship Seguin Speaker Series.

# ENVIRONMENT

## Objective

- Continue to distribute Blue-Green Algae Awareness and Good Neighbours brochures to all residents.

## Status

- Responded to 3 Blue Green Algae outbreak advisories;
- On-going distribution at summer events, Rosseau Farmers Market, and swim programs;
- Septic Re-inspection students and Water Quality students delivered brochures to residents throughout the summer season.

# ENVIRONMENT

## Objective

- Continue to implement the Energy Management Plan and reduce energy usage in all facilities, eg. Low flow toilets, motion sensors, propane boilers, energy efficient lighting – on-going.

## Status

- Additional motion sensor lighting installed in Orrville Community Centre.

# ENVIRONMENT

## Objective

- Report to Province on energy consumption and greenhouse gas emission data for 2016 – deadline July 2018.

## Status

- Completed and submitted by 2018 deadline;
- Data for 2017 due on July 1, 2019.

# ENVIRONMENT

## Objective

- Continue to update residents with information on invasive species such as hogweed, Phragmites and zebra mussels through social media and the Seguin website – on-going.

## Status

- Continue to update website as needed;
- Continue to research causes and effects of invasive species.

# ENVIRONMENT

## Objective

- Continue OPA #9 update of the Township water quality model and related Official Plan policies as required and determined by MAH.

## Status

- Ministry of Environment Conservation and Parks sign off;
- Public meeting 1<sup>st</sup> quarter of 2019.

# ENVIRONMENT

## Objective

- Continue to enforce Seguin's shoreline protection by-laws (tree cutting/blasting/fill).

## Status

- Opened 13 new files;
- Closed 8 files.

# ENVIRONMENT

## Objective

- Continue working with the District of Muskoka for monitoring water quality of Lake Joseph and Lake Rosseau.

## Status

- On-going.



# ENVIRONMENT

## Objective

- Continue community consultation and receive comments on waterfront design guidelines. Completion of guidelines in 2018.

## Status

- Completed.

# ECONOMIC VITALITY

## Objective

- Continue to promote and support filming in Seguin Township.

## Status

- On-going communications with neighbouring municipalities and Muskoka North Film Studios;
- Aid production companies with location possibilities;
- Provide administrative help with film policy application as needed.

# ECONOMIC VITALITY

## Objective

- Continue to actively support the Parry Sound Area Municipal Airport to increase operating efficiencies and to support implementation of the Airport Strategic Plan.

## Status

- On-going;
- Currently working with Airport Commission and Airport staff on the Industrial Expansion Program;
- Applications to FedNor and NOHFC found Business Park expansion funding;
- Airport Strategic Plan submitted to Council December, 2018.

# ECONOMIC VITALITY

## Objective

- Work with the West Parry Sound Economic Development Office to advance our Economic Region, develop regional brand.

## Status

- On-going;
- GIS linked with MLS for ICI properties;
- Investors tour of West Parry Sound/Seguin;
- Meetings with potential investors and responding to development inquiries.

# ECONOMIC VITALITY

## Objective

- Continue to implement a Strategic Corporate Communications Strategy for the Township of Seguin – on-going.

## Status

- Distribution of media releases;
- Continue promoting Township events and news to public via social media;
- Monitor customer survey results.

# ECONOMIC VITALITY

## Objective

- Continue to brand Seguin Township through communication with residents and visitors – on-going.

## Status

- Updated 'Orrville Community Centre' sign to meet current branding guidelines;
- All other revised signs to adhere to Seguin's branding guidelines.

# ECONOMIC VITALITY

## Objective

- Continue to work with WPS Smart Community to develop a long term strategy for implementation of an open data system for the Township.

## Status

- On-going;
- Participation in the Annual General Meeting.

# ECONOMIC VITALITY

## Objective

- Continue to utilize social media (FaceBook, Twitter and Instagram) to communicate information and events with residents and visitors.

## Status

- Usage continues to grow;
- All events and programs are communicated to residents and visitors via FaceBook and Twitter feeds.



# ECONOMIC VITALITY

## Objective

- Promote Humphrey Community Centre as a destination for on-ice summer training camps.

## Status

- Refresher school returning for another season;
- Hockey Canada returning for another season;
- Private hockey camps booked throughout the summer.

# ECONOMIC VITALITY

## Objective

- Ad Hoc Wellness and Pool Committee - participate in investigations regarding a Regional Pool/Wellness Complex.

## Status

- CAO's working group was established in 2018 to review/develop a governance/operations model, Terms of Reference, and a funding model;
- CAO's to restart their work in January 2019 and report to respective Councils.

# ECONOMIC VITALITY

## Objective

- Continue as active member of the Ontario By Bike Network.

## Status

- Foley Matheson and Humphrey Community Centre – on-going;
- Rosseau Ontario by Bike business destination – pending.

# ECONOMIC VITALITY

## Objective

- Implementation of the Seguin Community Economic Development strategy.

## Status

- Developing guide for home based businesses;
- Supporting Park-to-Park Trail Association;
- Negotiations with Ministry of Transportation Ontario for trail parking at Black Road/Highway 400 (as per Council direction).

# ECONOMIC VITALITY

## Objective

- Continue to investigate new, affordable housing opportunities in Rosseau, Humphrey, Orrville and Foley.

## Status

- Continued with the sale of municipal property for affordable housing;
- Sold 2 lots in Humphrey in 2018.

# ECONOMIC VITALITY

## Objective

- Continue marketing and promotion of North Sandy Plains Road development.

## Status

- 2 lots sold in 2018;
- 3 lots remain to be sold in 2019;
- Hydro utilities installed in 2018.

# ECONOMIC VITALITY

## Objective

- Promote commercial development.

## Status

- 2 registered commercial site plans in 2018.

# **EFFICIENT AND EFFECTIVE SERVICE DELIVERY**

## **Objective**

- Develop and approve Community Development Plans, Capital and Operating Budgets – May 2018.

## **Status**

- Budgets passed on April 3<sup>rd</sup>, 2018 with a 1.55% tax rate increase.



# **EFFICIENT AND EFFECTIVE SERVICE DELIVERY**

## **Objective**

- Continued extraction of winter sand from Seguin owned pits where economically feasible.

## **Status**

- Due to budget constraints, all 11,500 tonnes of winter sand were extracted from Seguin owned pits;
- This was a one time decision - Seguin normally supplements purchased winter sand to extend life of asset.

# **EFFICIENT AND EFFECTIVE SERVICE DELIVERY**

## **Objective**

- Continuation of extended landfill hours and special Bulky Item event weekends as a convenience to ratepayers.

## **Status**

- 5 days per week from May 1<sup>st</sup> – October 31<sup>st</sup>;
- 3 days per week in the winter.

# **EFFICIENT AND EFFECTIVE SERVICE DELIVERY**

## **Objective**

- Continued focus to upgrade Waste Transfer sites.

## **Status**

- HL6 bins and 2 small waste trucks were eliminated from the waste system in November 2018 and declared surplus;
- Staff will explore the best opportunities to dispose of this equipment.

# **EFFICIENT AND EFFECTIVE SERVICE DELIVERY**

## **Objective**

- Continue to increase number of available Volunteer Firefighters.

## **Status**

- 10 new additional volunteers.

# **EFFICIENT AND EFFECTIVE SERVICE DELIVERY**

## **Objective**

- Investigate DZ training program for Volunteer Firefighters.

## **Status**

- Safe Lane Fire Truck Driver training will continue in 2019.

# **EFFICIENT AND EFFECTIVE SERVICE DELIVERY**

## **Objective**

- Continue to encourage ratepayers, Lake Associations, and general public to subscribe to notifications and/or view Seguin Website and to interact with the Township via FaceBook, Twitter & Instagram.

## **Status**

- On-going;
- Social media communications continue to grow.

# **EFFICIENT AND EFFECTIVE SERVICE DELIVERY**

## **Objective**

- Continue education and enforcement of the Township's Shoreline protection by-laws.

## **Status**

- Presented Shoreline By-laws at the "Building in Seguin" workshop in April and at the Speaker Series in July.

# **EFFICIENT AND EFFECTIVE SERVICE DELIVERY**

## **Objective**

- Implement Facilities Master Plan – on-going.

## **Status**

- Continue energy initiative;
- Improve/maintain facilities as per 2012 building assessment;
- New rubber flooring around arena ice pad installed;
- New dehumidifier installed in the Humphrey Community Centre.



# **EFFICIENT AND EFFECTIVE SERVICE DELIVERY**

## **Objective**

- Implement Parks Master Plan.

## **Status**

- On-going maintenance at all parks, playgrounds and trails.

# **EFFICIENT AND EFFECTIVE SERVICE DELIVERY**

## **Objective**

- Continue to promote Staff training in Information technology (I.T.), utilization of systems to create efficiencies and improve Customer Service – on-going.

## **Status**

- On-going;
- Staff took part in eSolutions Form Builder training.

# **EFFICIENT AND EFFECTIVE SERVICE DELIVERY**

## **Objective**

- Keep the organization focused on providing and measuring a high level of customer service – utilize feedback from customer service surveys, arena hall rental surveys and ice rental surveys.

## **Status**

- On-going;
- 18 building customer service surveys received – all with positive responses;
- Monitor and track feedback from all surveys.

# **EFFICIENT AND EFFECTIVE SERVICE DELIVERY**

## **Objective**

- Continue to provide successful programs throughout the Township, i.e. Swim Program, Ball Hockey and lacrosse.

## **Status**

- On-going;
- Successful swim program/high registration numbers.

# **EFFICIENT AND EFFECTIVE SERVICE DELIVERY**

## **Objective**

- Continue to provide and enhance successful annual events such as Family Fun Night, Santa Skate, Sled Dog Mail Run, Seniors luncheon, etc.

## **Status**

- On-going;
- Annual events continue to be well attended.

# **EFFICIENT AND EFFECTIVE SERVICE DELIVERY**

## **Objective**

- Continue free sports equipment sign-out booth to encourage youth to be active.

## **Status**

- On-going.

# **EFFICIENT AND EFFECTIVE SERVICE DELIVERY**

## **Objective**

- Build and strengthen partnerships with groups through community outreach to increase awareness and determine programming needs.

## **Status**

- “Building in Seguin” workshop in April, 2018;
- Speaker Series presentation of the Waterfront Design Guidelines;
- Continue to partner with various community groups to allow new programming initiatives to develop.

# **EFFICIENT AND EFFECTIVE SERVICE DELIVERY**

## **Objective**

- Develop “road map” brochure to promote the newly installed historical signage.

## **Status**

- Brochure complete and available to the public at various facilities.



# **EFFICIENT AND EFFECTIVE SERVICE DELIVERY**

## **Objective**

- Update ammonia safety and emergency plan for Humphrey Community Centre.

## **Status**

- Ammonia safety and emergency procedures reviewed and updated as per TSSA standards;
- Reviewed by Fire Chief and is now part of Humphrey Community Centre fire plan.

# **EFFICIENT AND EFFECTIVE SERVICE DELIVERY**

## **Objective**

- Update fire plans for all Seguin community halls.

## **Status**

- Updated fire plans for Humphrey Community Centre, Rosseau Memorial Hall, Orrville Community Centre and Foley Community Hall & Resource Centre – completed;
- Fire plan boxes installed at each site.

# **EFFICIENT AND EFFECTIVE SERVICE DELIVERY**

## **Objective**

- Begin implementation of emailed tax bills.

## **Status**

- Implemented successfully;
- 182 tax rolls registered for e-Bills as of November 2018.

# **EFFICIENT AND EFFECTIVE SERVICE DELIVERY**

## **Objective**

- Re-examine municipal servicing issues within Humphrey and Rosseau settlement areas.

## **Status**

- Reported to Council, November 2018;
- To be reviewed with future growth as required.

# **EFFICIENT AND EFFECTIVE SERVICE DELIVERY**

## **Objective**

- Continue to develop GIS tools geared to Planning, Building and Public Works.

## **Status**

- New field tools (hardware) for inspectors (tablets) allowing for more functionality and efficiency in the field (software already developed and in place for this change, confirmed in 2017).

# **EFFICIENT AND EFFECTIVE SERVICE DELIVERY**

## **Objective**

- Add mapping and internet access in fire vehicles.

## **Status**

- Working with GIS to complete.

# **EFFICIENT AND EFFECTIVE SERVICE DELIVERY**

## **Objective**

- Annual update of Seguin Emergency Plan.

## **Status**

- Plan update completed April 2018.

# **EFFICIENT AND EFFECTIVE SERVICE DELIVERY**

## **Objective**

- Update fee by-laws for Building & Planning departments.

## **Status**

- Completed (By-law No. 2018-018);
- More updates to be proposed for 2019.



# **EFFICIENT AND EFFECTIVE SERVICE DELIVERY**

## **Objective**

- Obtain CBCO certification for uncertified Building/Plans Examiner.

## **Status**

- On-going with new staff members.

# **EFFICIENT AND EFFECTIVE SERVICE DELIVERY**

## **Objective**

- Continue measuring key performance indicators (KPI's) to improve service delivery.

## **Status**

- Mid-year report completed in July 2018;
- Year end report to Council in 1<sup>st</sup> quarter of 2019;
- Performance meeting key objectives of Strategic Plan.

# **EFFICIENT AND EFFECTIVE SERVICE DELIVERY**

## **Objective**

- Begin preparation for initiation of Seguin Official Plan 5 year review required in 2019.

## **Status**

- Report to Council in 1<sup>st</sup> quarter of 2019 regarding process and timing.

# **EFFICIENT AND EFFECTIVE SERVICE DELIVERY**

## **Objective**

- Hosting “Building in Seguin” workshop geared toward residents, builders and designers.

## **Status**

- Completed, plans for another workshop in 2019.

# SUCCESSSES

- Tim Hortons' sponsored Holiday Public Skating at the HCC;
- New carpet installed in the municipal offices and council chambers;
- Withdrawal by the Appellant (Hiebert) of the OMB Appeal;
- Seguin Sled Dog Mail Run;
- The March Break Day Camp;
- The "Building in Seguin" workshop;
- Jamie Osborne hired as a Building Inspector/By-law Enforcement Officer;
- Installation of a solar street light at the intersection of Highway 518 and Maple Lake Estates Road as a pilot project by the Public Works Department – on-going, must review over a winter period;
- Ken Griffiths completed the Building Management & Operations course at the Ontario Recreation Facilities in Guelph;

# SUCCESSSES

- Paul Wuerfel completed the Basic Refrigeration course at the Ontario Recreation Facilities in Guelph;
- Dominique O'Brien completed the Advanced Recreation Facilities Business Management 2 course at the Ontario Recreation Facilities in Guelph;
- JJ Blower completed Legal Awareness II (ORFA);
- David Grace hired as full time Equipment Waste Operator;
- Larry Bandi hired as a Plans Examiner/Building Inspector/By-law Enforcement Officer;
- Parry Sound High School Students constructed a storage shed for the Rosseau Waterfront;
- Development and design of Community Information brochures and Museum Historical Tour brochure;

# SUCCESSSES

- New dehumidifier installed in the Humphrey Community Centre;
- New rubber flooring installed at the Humphrey Community Centre;
- Family Fun Night;
- Clear Lake Road and Salmon Lake Road successfully surface treated;
- Staff BBQ;
- Lauren Irvine hired as Planning Administrative Assistant;
- Modified HL6 containers for the collection of cans and bottles for Belvedere Heights Home For the Aged – 1 complete for evaluation;
- Hockey Canada Camp;
- Bradie Debes hired as Planning Administrative Assistant;
- The installation of the 'Welcome to Foley' signs;

# SUCCESSSES

- Speaker Series – ‘Safe and Quiet Lakes’;
- Public access to potable drinking water at the Foley & Humphrey Community Centres;
- John Chisholm received his Certified Road Supervisors certification from the Association of Ontario Road Supervisors;
- Installation of the ‘Big Red’ Muskoka Chair at the Rosseau waterfront in partnership with the Rosseau Farmer’s Market;
- 2018 summer ice season;
- Successful swim program season;
- Hosting of the District of Parry Sound Municipal Association Fall Meeting at the Orrville Community Centre;
- Seniors’ Luncheon;
- Long Term Service Staff Awards Presentations;



# SUCCESSSES

- New canteen services agreement with Muskoka Rock Minor Hockey;
- Rosseau Pumpkin Festival;
- \$33,900 revenue received for the sale of the scrap metal from the Landfill Site;
- 2018 Municipal and School Board Elections;
- Eagle's Flight Staff Engagement Workshops;
- Halloween Hockey Tournament;
- Foley Halloween Party;
- Humphrey Halloween Howl;
- Jamie Osborne completed House and Small Buildings training and enrolled in Internship program;
- Larry Bandi completed Plumbing All Buildings, Building Services, Protection Lighting, Power training;

# SUCCESSSES

- Christmas Parade Floats;
- Santa Skate;
- Joint Use agreement with Rosseau Lake College;
- Tom MacLeod and Debi Allen attended the OGRA Road School in May, 2018;
- Inaugural Meeting of the 2018-2022 Council;
- Voters' List production;
- Implementation of the Office of Integrity Commissioner, adoption of Integrity Commissioner Inquiry Protocols and, appointment of an Integrity Commissioner;
- Adoption of Council Code of Conduct;
- Adoption of Council-Staff Relations Policy;
- Land sales – Beatty & Roberts;
- Public WiFi at the Rosseau waterfront;

# SUCCESSSES

- Internet and public WiFi at the Rosseau Memorial Hall (Branch Library);
- Sign & Culvert database for the Rose Point Recreational Trail;
- Humphrey Recreation Committee Paint Nights;
- Foley Recreation Committee Easter Party.

**CONGRATULATIONS TO  
EVERYONE!**



## ***Our Municipal Vision***

*The Township of Seguin is recognized as a dynamic and progressive Northern Municipality delivering efficient and cost effective services to our Citizens within the community's economic framework through a team of friendly, skilled and valued professionals.*