



2017 SUCCESSES



**THE CORPORATION OF THE TOWNSHIP OF SEGUIN
DECEMBER 31ST, 2017**

ENVIRONMENT

Objective

- Continued commitment to minimize use of salt in winter operations. Current winter sand mixture is under 2%, far lower than industry average.

Status

- On-going.

ENVIRONMENT

Objective

- Commissioning of the upgraded Stanley House transfer site which will reduce wildlife access to litter and garbage, and will create a cleaner environment.

Status

- Complete and in operation on Canada Day, 2017;
- Bear problems have been eliminated with installation of new transfer site equipment.

ENVIRONMENT

Objective

- Development of construction plan for upgrade to the Humphrey transfer site.

Status

- On-going;
- Georgian Engineering has completed the design;
- Revised budget included in proposed 2018 budget.

ENVIRONMENT

Objective

- Investigation of year round Hazardous waste service in the district and continue discussions with the Town of Parry Sound.

Status

- Parry Sound Council to reconsider initiative in 2018 budget;
- Public Works Director is continuing to work with Parry Sound on this for approval in 2018.

ENVIRONMENT

Objective

- Implement Year 10 of the Water Quality Program and increase the number of lakes to be tested – May 2017.

Status

- Spring testing complete;
- Accessible 'B' lakes tested for the first time;
- Total of 47 lakes tested for phosphorus;
- Testing for Dissolved Oxygen completed in August, 2017;
- Additional testing for calcium, chloride and dissolved organic carbon complete;
- Annual report from Hutchinson Environmental expected in early January, 2018 pending Ministry of the Environment and Climate Change data release of volunteer sampling programs.

ENVIRONMENT

Objective

- Continue the 16th year of the Septic Re-Inspection Program – May 2017.

Status

- 887 properties on Salmon, Otter, Little Otter, Third, Murdock, and Clear Lakes inspected to the end of the 2017 program;
- General feedback from residents was positive;
- Report on program's results in January, 2018.

ENVIRONMENT

Objective

- Continue to promote Stewardship Seguin program to all Seguin lakefront residents.

Status

- Continued promotion of Stewardship Seguin program at Rosseau market and swim programs;
- New interactive game developed by water quality students to engage kids and families in stewardship initiatives;
- Four part Stewardship Speaker Series completed in July and August.

ENVIRONMENT

Objective

- Establish a Blue-Green Algae Awareness Program, June 2017.

Status

- Developed and promoted new Blue-Green Algae brochure with facts and answers to frequently asked questions;
- Email version sent to Lake Association contacts;
- Copies available at the arena office and Rosseau market;
- Copies handed out by both Water Quality students and Septic Re-inspection students at all site visits.

ENVIRONMENT

Objective

- Continue to implement the Energy Management Plan – on-going.

Status

- Submitted 2015 energy data report to the Province by July 1 deadline;
- On-going – continue to monitor plan and make changes as necessary.

ENVIRONMENT

Objective

- Continue the installation of energy management practices in our facilities, eg. Low flow toilets, motion sensors, propane boilers, conversion to natural gas heating where available, energy efficient lighting – on-going.

Status

- On-going;
- Propane boiler for dressing room #6 at the Humphrey Community Centre;
- Motion sensor lights installed in Humphrey Community Centre hall & Orrville Community hall.

ENVIRONMENT

Objective

- Continue to update residents with information on invasive species such as hogweed, Phragmites, and zebra mussels through social media and the Seguin website – on-going.

Status

- Attended Phragmites information session;
- Continue to update website as needed;
- Continue to research causes and effects of invasive species.

ENVIRONMENT

Objective

- Replace oil boiler at the Humphrey Community Centre with propane.

Status

- Purchased boiler;
- Installation to be completed in January, 2018.

ENVIRONMENT

Objective

- Develop and implement waterfront design guidelines.

Status

- On-going – expect workshop in August and presentation of draft guidelines in Fall 2017;
- On-going – November, 2017 draft guidelines for comment;
- Council directed staff to consult with Lake Associations in 2018 – public input January-February, 2018;
- Guidelines to be finalized for Council in March-April, 2018.

ENVIRONMENT

Objective

- Roll out new PUBLIC and INTERNAL GIS systems (available on any device operating system) in 2017.

Status

- Public GIS is complete;
- Internal GIS is being used by some staff, but not all as of yet as there are still some tools to be implemented. Likely to switch all staff in 2018.

ENVIRONMENT

Objective

- Continue OPA #9 update of the Township water quality model and related Official Plan policies as required and determined by MAH.

Status

- On-going – Policies revised in October to reflect Lake Associations comments and forwarded to Ministry of the Environment and Climate Change for review;
- Expect Ministry comments in January, 2018 and to proceed to final public meeting in February-March, 2018.

ENVIRONMENT

Objective

- Short term cottage rental study commenced in Fall, 2017.

Status

- Public consultation January-February, 2018;
- Findings report to Council in Spring, 2018.

ENVIRONMENT

Objective

- Implement an approach to resolve clean yards issues/concerns.

Status

- Developed and promoted new 'Good Neighbours' brochure;
- Email version sent to all Lake Association contacts;
- Copies available at the arena office and Rosseau Market;
- Copies handed out by both Water Quality and Septic Re-inspection students at all site visits.

ECONOMIC VITALITY

Objective

- Continue to promote and support filming in Seguin Township.

Status

- On-going communications with neighbouring municipalities and Muskoka North Film Studios;
- Aid production companies with location possibilities;
- Provide administrative help with film policy application.

ECONOMIC VITALITY

Objective

- Continue to actively support the Parry Sound Area Municipal Airport (PSAMA) to increase operating efficiencies and to implement their strategic plan.

Status

- On-going;
- Proposal to relocate Airport transfer site to new location will allow existing site location to be redeveloped by the PSAMA Commission.

ECONOMIC VITALITY

Objective

- Work with the Regional Economic Development Advisory Committee (REDAC) and the Community Investment Initiative for Northern Ontario (CIINO) to advance our Economic Region.

Status

- On-going. CAO participating in a review of REDAC including terms of reference with senior staff from member municipalities. Review completed November, 2017;
- CAO report to Council January, 2018 regarding updated Terms of Reference.

ECONOMIC VITALITY

Objective

- Continue to implement a Strategic Corporate Communications Strategy for the Township of Seguin – on-going.

Status

- Continue to provide news releases on an on-going basis;
- Continue to utilize FaceBook, Twitter and Instagram on a daily/weekly basis;
- Regularly monitor customer survey results.

ECONOMIC VITALITY

Objective

- Continue to brand Seguin Township through communication with residents and visitors – on-going.

Status

- ‘Welcome to Foley’ signs complete, installation pending location approval;
- Historical signs complete and installed;
- All new revised signs adhere to Seguin’s branding guidelines.

ECONOMIC VITALITY

Objective

- Continue to assist with the implementation of the Smart Community business plan.

Status

- On-going. Council support given for SMARTCO application for federal funding program “Connect to Innovate” in Winter, 2017;
- Awaiting Federal decision in 2018.

ECONOMIC VITALITY

Objective

- Complete Planning approvals for a residential development on North Sandy Plains Road – March, 2017.

Status

- June, 2017 approval from Council for selling of one lot;
- Approval to engage Hydro One for cost evaluation of utilities;
- December, 2017 – offer to purchase 2nd lot accepted.

ECONOMIC VITALITY

Objective

- Continue to utilize social media (FaceBook, Twitter, and Instagram) to communicate information and events with residents and visitors.

Status

- Usage continues to grow;
- All events and programs are communicated to residents and visitors via FaceBook and Twitter feeds.

ECONOMIC VITALITY

Objective

- Promote Humphrey Community Centre as a destination for on-ice summer training camps.

Status

- Refresher school returning for another season;
- Hockey Canada returning for another season;
- Actively promoting through social media;
- Private hockey camps booked throughout the summer.

ECONOMIC VITALITY

Objective

- Implementation of a Seguin based economic development strategy.

Status

- In progress. New residential lots sold on North Sandy Plains Road;
- Visioning session held with community & business representatives in May 2017;
- CIINO project starting year 2 and renamed West Parry Sound Economic Development Office;
- Henvey transmission line & switching station project moving forward with long term financial benefits to Seguin;
- Negotiations with MTO for land acquisitions to support Park-to-Park and relocation of Airport Waste Transfer station to start in 2018.

EFFICIENT AND EFFECTIVE SERVICE DELIVERY

Objective

- Develop and approve Community Development Plans, Capital and Operating Budgets – May, 2017.

Status

- Budgets passed in May 2017 with 1% tax rate increase;
- Shoreline Development Design Guidelines Study initiated; workshop held August, 2017;
- Public consultation on draft guidelines January-February, 2018;
- Finding report – Spring, 2018.

EFFICIENT AND EFFECTIVE SERVICE DELIVERY

Objective

- Continued extraction of winter sand from Seguin owned pits where economically feasible.

Status

- Will continue to compare pricing provided by quarry operations to Township extraction costs;
- 3000 tonnes of winter sand extracted from Bruce's pit off Salmon Lake Road for Foley depot;
- 3500 tonnes extracted from Christie pit for Christie depot;
- New sand shed installed in Christie depot in 2017 - \$200,000.

EFFICIENT AND EFFECTIVE SERVICE DELIVERY

Objective

- Continuation of extended landfill hours and special Bulky Item event weekends as a convenience to ratepayers.

Status

- On-going;
- In 2018, Azumith Environmental will continue with application process for limited expansion of the Seguin Landfill site;
- Operating budget increased in 2017 by \$10,000 to accommodate increased annual landfill grinding to keep up with increased input due to extended landfill hours.

EFFICIENT AND EFFECTIVE SERVICE DELIVERY

Objective

- Continued focus to upgrade Waste Transfer sites.

Status

- All recycling compacting hoppers and transfer lids at Christie, Humphrey, Turtle Lake and Brooks were repainted in 2017;
- New signs and new decal graphics were installed at all sites;
- Transfer site signs were upgraded in 2017 to clarify what materials are allowed to be deposited at sites.

EFFICIENT AND EFFECTIVE SERVICE DELIVERY

Objective

- Continue to increase the number of available Volunteer Firefighters.

Status

- Nine new Firefighters joined in 2017.

EFFICIENT AND EFFECTIVE SERVICE DELIVERY

Objective

- Investigate DZ training program for Volunteer Firefighters.

Status

- One Firefighter completed course in spring, four to complete course in 2018.

EFFICIENT AND EFFECTIVE SERVICE DELIVERY

Objective

- Continue to encourage ratepayers, Lake Associations, and general public to subscribe to notifications and/or view Seguin Website and to interact with the Township via FaceBook, Twitter, and Instagram.

Status

- Updated Seguin website allows users to subscribe to the pages that are of interest to them;
- Social media communications continue to grow.

EFFICIENT AND EFFECTIVE SERVICE DELIVERY

Objective

- Continue education and enforcement of the Township's Shoreline protection by-laws.

Status

- A workshop was held in April 2017;
- Reviewing exemption request process for fill/tree cutting/blasting in 2018.

EFFICIENT AND EFFECTIVE SERVICE DELIVERY

Objective

- Implement Facilities Master Plan – on-going.

Status

- Continue energy initiatives;
- Facilities continue to be updated and improved as per 2012 building assessment;
- Rosseau accessibility project at substantial completion and will be complete by January, 2018.

EFFICIENT AND EFFECTIVE SERVICE DELIVERY

Objective

- Implement Parks Master Plan.

Status

- New playground equipment installed at Humphrey park;
- Air walker and stationary bike for adults installed at Humphrey park;
- Completion of 'Moose Tracks' at Humphrey Nature Trails.

EFFICIENT AND EFFECTIVE SERVICE DELIVERY

Objective

- Continue to promote Staff training in Information Technology (I.T.), utilization of systems to create efficiencies and improve Customer Service – on-going.

Status

- On-going
 - implementation of increased uses of eCommerce and online registrations;
 - Implementation of eBills for property taxes;
 - Website redeveloped to be compatible with mobile devices.

EFFICIENT AND EFFECTIVE SERVICE DELIVERY

Objective

- Keep the organization focused on providing and measuring a high level of customer service – utilize feedback from customer service surveys, arena hall rental surveys, and ice rental surveys.

Status

- Regularly monitor feedback from all surveys;
- Send hall rental and ice rental surveys directly to customers after their function is complete.

EFFICIENT AND EFFECTIVE SERVICE DELIVERY

Objective

- Continue to provide successful programs throughout the Township, i.e. Swim Program, Ball Hockey and lacrosse.

Status

- On-going;
- Registration numbers remain high for ball hockey and lacrosse in 2017;
- Swim program continues to be a success with qualified instructors and high registration numbers.

EFFICIENT AND EFFECTIVE SERVICE DELIVERY

Objective

- Begin implementation of emailed tax bills.

Status

- eBills successfully implemented in May 2017, currently have 68 properties enrolled with more signing up daily.

EFFICIENT AND EFFECTIVE SERVICE DELIVERY

Objective

- Provide Accessibility (AODA) training to all full-time & part-time staff, contract staff and students.

Status

- All summer students trained with updated AODA training;
- All full time and part time staff are trained.

EFFICIENT AND EFFECTIVE SERVICE DELIVERY

Objective

- Complete Accessibility project at the Rosseau Memorial Hall by December, 2017.

Status

- Project has reached substantial completion December, 2017;
- Hall will open it's doors in January, 2018.

EFFICIENT AND EFFECTIVE SERVICE DELIVERY

Objective

- New version of the PUBLIC GIS has been implemented.

Status

- Completed (wpsgn.ca/seguin);
- Old GIS is nearing retirement (wpsgn.ca/gis).

EFFICIENT AND EFFECTIVE SERVICE DELIVERY

Objective

- Clear Lake Road Phase I improvements.

Status

- Phase 1 – 2017 ditch blasting, ditching, culvert installation and replacement, tree removal – complete;
- Phase 2 2018 - complete select hydro pole relocating, inspect and repair road after 2017 winter, supply and place gravel, and full double surface treatment from Highway #141 to Lake Joseph Road.

SUCCESSSES

- Holiday skating at the Humphrey Community Centre;
- Budget Meeting with Finance Committee, Department Heads and Council;
- Incident Command System Training;
- 33rd Annual Sled Dog Mail Run;
- Humphrey Winter Whirl;
- Transfer of lands between Seguin, Wasauksing First Nation and Canada for the operation and maintenance of the Rose Point Wasauksing Swing Bridge has been completed;
- The Building & Planning Departments' public workshop held Saturday, April 22nd;
- Community Services and Building Department staff completed Fall Arrest Training;
- Mayfest;

SUCCESSSES

- Hiring of 19 summer students;
- Non-management staff meetings;
- Hiring of Tom MacLeod as the Public Works Operations Coordinator;
- Attendance of Craig Jeffery, Carla Salt & Andrea Spinney at the 2017 Clerk's Forum;
- Development and installation of the Rose Point Recreational Trail Historical/Interpretative signs and Mile Marker signs;
- Designation of the Rose Point Recreational Trail as an "Amazing Place" under the Amazing Places Pilot Program in Ontario;
- Opening of upgraded Stanley House transfer site;
- Capping of landfill site on areas of mound that were at capacity per Ministry of Environment requirements;

SUCCESSSES

- Staff BBQ;
- Family Fun Night/Canada 150;
- Ball Hockey & Lacrosse;
- ORFA course completions:
 - Dominique O'Brien – completion of Advance Recreation Facilities Business Management 1;
 - Ken Griffiths & Steve Berry – completion of Building Operations and Maintenance;
 - JJ Blower – completion of Legal Awareness 1;
- Chris Busby & Ryan Looby – Working at Heights training;
- Mark Jeffery – completion of Building Services;
- Bev Martin – completion of on-line Excel course;
- OPA Water Quality Model Ministry Consultation – May 5th;

SUCCESSSES

- Hockey Canada Camp;
- Hiring of Dan Willard as the mechanic;
- Waterfront Development Guidelines Public Meeting;
- New automatic tandem plow truck;
- Redevelopment of the Township's website;
- Hiring of Maddie Snow as Planner;
- All Staff Meeting;
- National Seniors' Day Luncheon in Orrville;
- Ken Adams and Gerry Spooner received their recertification as Certified Ice Technicians (CIT);
- Incident Command System (ICS) 300 training;

SUCCESSSES

- Summer Storm Recovery Project: the brush/wood resulting from the wind storm and taken to the Brooks Road Transfer Site by various ratepayers was turned into firewood and wood chips that residents took away for their own use;
- Winter plowing training by Ground Force Training for approximately 45 staff from the area municipalities was organized and hosted by Seguin Public Works;
- Tom MacLeod – Winter Control training;
- John Chisholm & Debi Allen – Supervisor training;
- Peter Koppisch – Public Works Management training
- Tracey Muller has returned from maternity leave;
- Andrea Spinney has started the position of Deputy Clerk;
- The hiring of Donna McLeod as Administrative Assistant for the Clerk's Department;

SUCCESSSES

- The Seguin float in the Santa Claus Parade;
- Long Service Fire Department Awards 4 – 10 year, 2 – 20 year, 1 – 25 year, 2 – 30 year, 1 – 35 year, 1 – 40 year, 1 – 44 year;
- New Fire Officer position (Fire Chaplain) created and filled;
- Fire Chief Don Hood completed NFPA 1033 Fire Investor;
- Orrville kids Christmas Party;
- Santa Skate;
- Ken Adams – successful re-certification as 'Small Drinking Water Systems Operator';
- Dominique O'Brien – successful completion as 'Small Drinking Water Systems Operator'.

**CONGRATULATIONS TO
EVERYONE!**



Our Municipal Vision

The Township of Seguin is recognized as a dynamic and progressive Northern Municipality delivering efficient and cost effective services to our Citizens within the community's economic framework through a team of friendly, skilled and valued professionals.