

# THE CORPORATION OF THE TOWNSHIP OF SEGUIN

## BY-LAW NO. 98-12 CONSOLIDATED as of December 11<sup>th</sup>, 2018 (as amended by By-law No. 2013-007)

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Being a by-law to establish a public library board in the Municipality of the Township of Seguin and to determine the size and composition of the Library Board.

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**WHEREAS**, with the amalgamation of the townships in which the three (3) established libraries exist;

**AND WHEREAS**, the Council of the Corporation of the Township of Seguin wishes the Christie, Humphrey and Rosseau Libraries to continue to operate and intends to establish a library board to manage the said libraries;

**NOW THEREFORE** the Council of The Corporation of the Township of Seguin hereby enacts as follows:

1. A public library board to be known as the Seguin Township Public Library Board (and in French to be known as the Conseil de la bibliotheque publique de Seguin) and the same is hereby established.
2. The Township of Seguin Public Library Board shall manage and direct all Branch Libraries in the Township of Seguin in accordance with the Public Libraries Act, 1990 and any amendments thereto.
3. That the Library Board has exclusive control of the disbursement of the finances of the library.
4. That the Library Board shall employ a librarian as Chief Executive Officer who shall have general supervision over and direction of the operations of the public libraries and staff, shall attend board meetings and shall have the other powers and duties that the board assigns from time to time.
5. That the Council shall in each year appropriate and pay to the board the amount of the estimates of the board that is approved by the Council for the establishment, operation and maintenance

of comprehensive and efficient public library service that reflects the unique needs of the municipality.

6. That the property and the income, revenues, issues and profits of all property of the Library Board shall be applied solely to the establishment, operation and maintenance of public library service.
7. The Seguin Township Public Library Board shall consist of nine (9) persons appointed by the Council of the Corporation of the Township of Seguin, of whom one (1) shall be a member of the said Council and the remainder to be qualified citizen appointees from each library community.
8. For the purpose of the by-law "qualified citizen appointees" shall be in accordance with the Public Libraries Act, 1984.
9. A board member shall hold office for a term concurrent with the term of the appointing council, or until a successor is appointed and may be reappointed.
10. The first appointments of members of a new board shall be made at a regular meeting of council and the members shall take office as soon after the appointments as possible. Subsequent appointments shall be made at the first meeting of council in each term, but if the council fails to make the appointments at its first meeting it shall do so at its next regular meeting.
11. If a vacancy arises in the membership of the board, council shall appoint a person to fill the vacancy and to hold office for the unexpired term, except if the unexpired term is less than ninety (90) days.
12. If a board member is convicted of an indictable offence or is no longer able to serve because of incapacitation, or is no longer eligible for appointment pursuant to paragraph #8 of this by-law or, without the approval of the board is absent from board meetings for a period of three (3) consecutive calendar months then the member shall no longer be a member of the library board and council shall appoint a person to hold office for the unexpired term in accordance with paragraph #11 of this by-law.
13. The Chief Executive Officer of the Seguin Township Public Library Board shall, within one (1) month of the appointment of a new

board in each term, and on written notice to all persons appointed as board members by council, call a meeting of the said board. Thereafter, the board shall regulate the time and place and the notice to be given for the holding of meetings of the board, the quorum at the meetings of the board, and the procedure in all things at meetings of the board.