

TOWNSHIP OF SEGUIN APPLICATION FOR NOISE EXEMPTION

EXEMPTION APPLICATION No: _____



Approvals (Office Use Only)		
Fire Services	_____	Date: _____
Planning Dept.	_____	Date: _____
By-law Services	_____	Date: _____

Include the following documents with this completed form:

- Application fee payment of \$100.00 (non-refundable)
- Written/Signed permission from the property owner if third party applicant
- Site plan

Applicants must apply for a permit at least 30 business days before the event or activity is to occur and understand further information may be requested.

How to apply:

An Application for Noise Exemption can be submitted by regular mail or in-person. All applicants are responsible for paying the \$100.00 application fee. Choose ONE of the following methods to apply:

1. IN-PERSON

Submit the completed application and pay the fee in person at this office between 8:30AM to 4:30PM:
By-law Services Office 5 Humphrey Dr Seguin ON P2A 2W8

2. REGULAR MAIL

Mail the completed application and cheque or money order to:
By-law Services 5 Humphrey Dr Seguin ON P2A 2W8

Payment information:

The Township office accepts cash, cheques and bank drafts, and debit. Cheques and bank drafts should be made payable to "Township of Seguin".

Monitoring fee:

This is an additional fee separate from the application fee. Some events may require noise monitoring by Township staff. Upon review of an Application for Noise Exemption, should the Township deem noise monitoring to be a condition for permit approval, the applicant shall be notified. Payment of the assessed monitoring fee must be received prior to permit issuance. The monitoring fee is \$60.00 per hour per officer plus applicable taxes. Events occurring after 7 pm may require two officers.

Application Form			
Applicant Information			
First Name		Last Name	
Street Number	Street Name		Suite/Unit Number
City/Town		Province	Postal Code
Daytime Telephone Number	Evening Telephone Number	Email	
Location of Event			
Location Name (if applicable)			
Street Number	Street Name		Suite/Unit Number
City/Town		Province	Postal Code
Other Location Information			
Is your event along a shoreline/lake/island?			
<input type="checkbox"/> Yes <input type="checkbox"/> No			
Event Information			
Event Type			
Describe the event and brief description of why a noise permit is required, including the type of noise impacts anticipated.			

Township of Seguin By-law No. 2023-030

Date & Time		
List the dates and times of your set up, events and tear down.		
Set Up		
Date(s) (yyyy-mm-dd)	Start time	End time
Event/Activity		
Date(s) (yyyy-mm-dd)	Start time	End time
Tear Down		
Date(s) (yyyy-mm-dd)	Start time	End time
Additional information about duration of event		
Equipment		
Describe all sound equipment which will be used, how it will be used (e.g., music/speeches/addresses) and what types of sound control systems will be incorporated.		

Mitigation Measures	
Describe what steps you will take to reduce the impact of the noise. (E.g., measures could include positioning the speakers, so the sound is directed away from residences)	
Staff on Site During Event	
One or more people are required to be on-site supervising throughout the entire duration of the event and are responsible to ensure compliance with the permit's terms. Please list their contact information here.	
Name (First, Last)	Site Telephone Number:
Position Title:	Email Address:
Name (First, Last)	Site Telephone Number:
Position Title:	Email Address:
Name (First, Last)	Site Telephone Number:
Position Title:	Email Address:
Authorized Signature	
By submitting this Application for Noise Exemption, the Applicant shall at all times observe and comply with, and endeavour to ensure strict observance of and compliance with all statutory requirements, rules, regulations, by-laws, terms and conditions, or other authority which in any manner affect or related to this permit, including without limitation, the by-laws of the Township of Seguin. Note that an exemption permit is not guaranteed; a Noise Exemption Permit is issued pending approval from the Supervisor, Municipal By-law Services or Fire Chief and all applicable fees paid. The application fee is non-refundable.	
Applicant Signature	Date (yyyy-mm-dd)

Note: It is an offence to knowingly provide false information in this application. Every person who fails to comply with a condition of an approved exemption permit issued is guilty of an offence and on conviction is liable to a fine of no more than \$100,000.00.