

Fire Safety Risk Assessment



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Risk Assessment Categories and Schedule

Child and Community Oriented Camp/Resort

These buildings will be inspected twice each year. Once in the spring before the camp starts and once in the fall after the camp is closed. This is done because there will be children of all ages and abilities attending these properties. The children who attend these camps are usually in a one on one situation at home. In many cases they are not use to being away from their parents and in a five to one situation like they will be at these camps. This may result in children behaving differently than they normally would, therefore requiring a higher standard of safety measures throughout facility.

The spring inspection will occur approximately one month before the camp begins to ensure that all of the fire safety measures are in proper working order. When summer camp season is over, a fall inspection will be conducted to make sure that the fire safety measures are still operating sufficiently. These inspections will ensure that our children are kept safe during their stay in our Township camps.

Housekeeping Cottage, Tavern, Public House, Hotel, Motel, Resort, Bed and Breakfast

These buildings will be inspected once a year because these establishments service the travelling public for the purpose of overnight stays. Typically, the people who will be staying in these facilities will not be familiar with their surroundings, especially at night when they are most vulnerable. At night a person's awareness level is limited, so ensuring that the customers of these establishments get warning of a problem as soon as possible is very important.

The fire code has recognized these establishments as a risk and has implemented section 9.9 of the fire code which is described as hotel, motel retro fit. A compliance schedule has been created to phase in required upgrades. A building audit has to be completed and made available to the Fire Department by January 1, 2008. The audit will allow hotel owners and operators to better understand requirements of the fire code which apply to their establishments and fix non-compliant issues that they may have before fire code enforcement is necessary. A copy of the compliance will be provided in Appendix A.

Educational Facilities

These buildings will be inspected once a year, shortly after school is out of session. The reason why we do these inspections once a year is because the children who attend the schools are young and need to have as much warning as possible during an emergency.

Also, six fire drills will take place throughout the year to ensure that the children will be as prepared as possible.

Assembly Occupancies and Restaurants

These buildings will be inspected once every two years because they service large quantities of the travelling public for the purpose of meeting and the consumption of food or drink. These establishments will have commercial cooking equipment which can pose as a significant fire hazard. One of the major dangers of this cooking equipment is the use of grease, which can build up on filters if they are not properly maintained. This grease can easily start a fire.

The number of people which congregate in these establishments also poses a problem due to the fact that during an emergency everybody will be trying to exit at the same time. Doing inspections once a year in these buildings should ensure that all of the devices that will lesson these fire hazards are in safe working order.

Place of Worship

These buildings will be inspected every two years because these buildings do have assembly occupancies with in them. The worship halls in the buildings will not be inspected under the retro fit section of the fire code.

The people who congregate in these buildings are usually people who are familiar with the lay out of the building. Also the building is only used once or twice a week.

Commercial and Mercantile

These buildings will be inspected on request or complaint because the travelling public does not spend prolonged periods of time in these establishments. Most of these buildings are retail stores which do pose some problems dealing with blocked exits and the high fuel load involved. Most people who visit these establishments only stay for a short period of time and they enter and leave through the same exit. If a request or complaint is made regarding any of these buildings, the fire department will conduct an inspection immediately.

Industrial

These buildings will be inspected on request or complaint because the people who are occupying these buildings have a good understanding of the building. The processes which usually take place in these building are undertaken by people who know how to eliminate the dangers involved with doing the work. Also the Ministry of Labour monitors the activities undertaken in these buildings, which includes the fire safety measures as well. If a request or complaint is called in, the fire department will conduct an inspection immediately.

Residential Homes

Residential occupancies will be inspected on a request basis because the people who occupy them are familiar with the buildings and the chance of having large groups of people at them is less.

The Firefighters who respond to residential homes during an emergency will also do an in service inspection of fire alarms. If they find that there is a fire alarm missing or out of service, they will notify the Incident Commander who will resolve the problem. Also, we will be able to reach these people through our Public Education Program as well.

Risk Assessment Inspections

Child and Community Oriented Camp/Resort

These buildings will be inspected twice each year. Once in the spring before the camp starts and once in the fall after the camp is closed. This is done because there will be children of all ages and abilities attending these properties. The children who attend these camps are usually in a one on one situation at home. In many cases they are not use to being away from their parents and in a five to one situation like they will be at these camps. This may result in children behaving differently than they normally would, therefore requiring a higher standard of safety measures throughout facility.

The spring inspection will occur approximately one month before the camp begins to ensure that all of the fire safety measures are in proper working order. When summer camp season is over, a fall inspection will be conducted to make sure that the fire safety measures are still operating sufficiently. These inspections will ensure that our children are kept safe during their stay in our Township camps.

The following is a list of things that will need to be looked at and the reasons why they will be looked at so carefully.

Fire Safety Plans

- Shall be completed, approved and located in an approved location which can be seen by everybody who uses the building and is easily accessible by fire crews.
- Supervisors shall be trained for their rolls, as set out in the fire safety plan.
- A fire drill has to be run once a year with all supervisors and staff to make sure every supervisor is able to carry out their duties during an emergency.

Exits

- Shall be kept clear of obstructions at all times to ensure residents of the buildings will have a clear means of exiting during an emergency.
- Shall be equipped with proper door hardware to allow people to exit the building in a safe quick manner.
- Shall be clearly marked with proper exit lighting so that people can easily find their way in unfamiliar surroundings.

Emergency Lighting

- Shall be located in strategic positions to mark clear paths to exits in power failure and fire conditions.
- Shall be maintained so that they are operable at all times.
- Shall be inspected annually by certified person to ensure that the system is still operating at optimal levels.

Fire Alarm and Detection

- Shall be checked daily for trouble lights at the main panel to ensure that the system is operating properly to ensure the safety of all the residents.
- Shall be maintained on an annual basis by qualified personnel to ensure that the system is operating properly.

Smoke Alarms

- Smoke alarms located in remote cabins from the main lodge shall be checked on a monthly basis while the camps are in session. This will ensure that the campers have the proper protection in these cabins.

Commercial Cooking Equipment

- Fire extinguishing equipment shall be checked monthly to ensure that the system is full. This will allow the establishment to lessen the chance of having a serious kitchen fire.
- The equipment shall be checked once a year by a certified technician to ensure that the equipment is in good running order. This will ensure that the system will operate properly in fire conditions.
- The exhaust vents shall be kept clean at all times. This will eliminate the buildup of grease and lessen and lessen the chance of a grease fire.

Fire Separations

- Doors in fire separations shall not be chocked or held open. This will lessen the chance of fire spread from one fire compartment to another.
- Fire separations shall be maintained (any holes or damage fixed). This will ensure that the fire compartments are kept separate from the rest of the building.

Housekeeping Cottage, Tavern, Public House, Hotel, Motel, Resort, Bed and Breakfast

These buildings will be inspected once a year because these establishments service the travelling public for the purpose of overnight stays. Typically, the people who will be staying in these facilities will not be familiar with their surroundings, especially at night when they are most vulnerable. At night a person's awareness level is limited, so ensuring that the customers of these establishments get warning of a problem as soon as possible is very important.

The fire code has recognized these establishments as a risk and has implemented section 9.9 of the fire code which is described as hotel, motel retro fit.

The following is a list of things that will need to be looked at and the reasons why they will be looked at so carefully.

Fire Safety Plans

- Shall be completed, approved and located in an approved location which can be seen by everybody who uses the building and is easily accessible by fire crews.
- Supervisors shall be trained for their rolls, as set out in the fire safety plan.
- A fire drill has to be run once a year with all supervisors and staff to make sure every supervisor is able to carry out their duties during an emergency.

Exits

- Shall be kept clear of obstructions at all times to ensure residents of the buildings will have a clear means of exiting during an emergency.
- Shall be equipped with the proper door hardware to allow people to exit the buildings in a safe quick manner.

- Shall be clearly marked with proper exit lighting so that people can easily find their way in unfamiliar surroundings.

Emergency Lighting

- Shall be located in strategic positions to mark clear paths to exits in power failure and fire conditions.
- Shall be maintained so that they are operable at all times.
- Shall be inspected annually by a certified person to ensure that the system is still operating properly.

Fire Alarm Detection

- Shall be checked daily for trouble lights at the main panel to ensure that the system is operating properly to ensure the safety of all the residents.
- Shall be maintained on an annual basis by qualified personnel to ensure that the system is operating properly.

Smoke Alarms

- Smoke alarms located in remote cabins from the main lodge shall be checked on a monthly basis while the camps are in session. This will ensure that the campers have the proper protection in these cabins.

Commercial Cooking Equipment

- Fire extinguishing equipment shall be checked monthly to ensure that the system is full. This will allow the establishment to lessen the chance of having a serious kitchen fire.
- The equipment shall be checked once a year by a certified technician to ensure that the equipment is in good running order. This will ensure that the system will operate properly in fire conditions.
- The exhaust vents shall be kept clean at all times. This will eliminate the buildup of grease and lessen the chance of a grease fire.

Fire Separations

- Doors in fire separations shall not be chocked or held open. This will lessen the chance of fire spread from one fire compartment to another.
- Fire separations shall be maintained (any holes or damage fixed). This will ensure that the fire compartments are kept separate from the rest of the building.

Educational Facilities

These buildings will be inspected once a year, shortly after school is out of session. The reason why we do these inspections once a year is because the children who attend the schools are young and need to have as much warning as possible during an emergency.

Also, six fire drills will take place throughout the year to ensure that the children will be as prepared as possible.

The following is a list of things that will need to be looked at and the reasons why they will be looked at so carefully.

Fire Safety Plans

- Shall be completed, approved and located in an approved location which can be seen by everybody who uses the building and is easily accessible by fire crews.
- Teacher Supervisors shall be trained for their rolls, as set out in the fire safety plan.
- A fire drill has to be run three times in the spring and three times in the fall with all students and staff to make sure every teacher supervisor and student is able to carry out their duties during an emergency.

Exits

- Shall be kept clear of obstructions at all times to ensure occupants of the buildings will have a clear means of exiting during an emergency.
- Shall be equipped with the proper door hardware to allow people to exit the buildings in a safe quick manner.
- Shall be clearly marked with proper exit lighting so that people can easily find their way in unfamiliar surroundings.

Emergency Lighting

- Shall be located in strategic positions to mark clear paths to exits in power failure and fire conditions.
- Shall be maintained so that they are operable at all times.
- Shall be inspected annually by a certified person to ensure that the system is still operating properly.

Fire Alarm and Detection

- Shall be checked daily for trouble lights at the main panel to ensure that the system is operating properly to ensure the safety of all the residents.
- Shall be maintained on an annual basis by qualified personnel to ensure that the system is operating properly.

Fire Separations

- Doors in fire separations shall not be chocked or held open. This will lessen the chance of fire spread from one fire compartment to another.
- Fire separations shall be maintained (any holes or damage fixed). This will ensure that the fire compartments are kept separate from the rest of the building.

Assembly Occupancies and Restaurants

These buildings will be inspected once every two years because they service large quantities of the travelling public for the purpose of meeting and the consumption of food or drink. These establishments will have commercial cooking equipment which can pose as a significant fire hazard. One of the major dangers of this cooking equipment is the use of grease, which can build up on filters if they are not properly maintained. This grease can easily start a fire.

The number of people which congregate in these establishments also poses a problem due to the fact that during an emergency everybody will be trying to exit at the same time. Doing inspections once a year in these buildings should ensure that all of the devices that will lessen these fire hazards are in safe working order.

The following is a list of things that will need to be looked at and the reasons why they will be looked at so carefully.

Fire Safety Plans

- Shall be completed, approved and located in an approved location which can be seen by everybody who uses the building and is easily accessible by fire crews.
- Supervisors shall be trained for their rolls, as set out in the fire safety plan.
- A fire drill has to be run once a year with all supervisors and staff to make sure every supervisor is able to carry out their duties during an emergency.

Exits

- Shall be kept clear of obstructions at all times to ensure residents of the buildings will have a clear means of exiting during an emergency.
- Shall be equipped with the proper door hardware to allow people to exit the buildings in a safe quick manner.

- Shall be clearly marked with proper exit lighting so that people can easily find their way in unfamiliar surroundings.

Emergency Lighting

- Shall be located in strategic positions to mark clear paths to exits in power failure and fire conditions.
- Shall be maintained so that they are operable at all times.
- Shall be inspected annually by a certified person to ensure that the system is still operating properly.

Fire Alarm and Detection

- Shall be checked daily for trouble lights at the main panel to ensure that the system is operating properly to ensure the safety of all the residents.
- Shall be maintained on an annual basis by qualified personnel to ensure that the system is operating properly.

Commercial Cooking Equipment

- Fire extinguishing equipment shall be checked monthly to ensure that the system is full. This will allow the establishment to lessen the chance of having a serious kitchen fire.
- The equipment shall be checked once a year by a certified technician to ensure that the equipment is in good running order. This will ensure that the system will operate properly in fire conditions.
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Place of Worship

These buildings will be inspected every two years because these buildings do have assembly occupancies with in them. The worship halls in the buildings will not be inspected under the retro fit section of the fire code.

The people who congregate in these buildings are usually people who are familiar with the lay out of the building. Also the building is only used once or twice a week.

The following is a list of things that will need to be looked at and the reasons why they will be looked at so carefully.

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Commercial and Mercantile

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Industrial

These buildings will be inspected on request or complaint because the people who are occupying these buildings have a good understanding of the building. The processes which usually take place in these building are undertaken by people who know how to eliminate the dangers involved with doing the work. Also the Ministry of Labour monitors the activities undertaken in these buildings, which includes the fire safety measures as well. If a request or complaint is called in, the fire department will conduct an inspection immediately.

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Residential Homes

Residential occupancies will be inspected on a request basis because the people who occupy them are familiar with the buildings and the chance of having large groups of people at them is less.

The Firefighters who respond to residential homes during an emergency will also do an in service inspection of fire alarms. If they find that there is a fire alarm missing or out of service, they will notify the Incident Commander who will resolve the problem

Smoke Alarms

- Smoke alarms located in remote cabins from the main lodge shall be checked on a monthly basis while the camps are in session. This will ensure that the campers have the proper protection in these cabins.

Fire Separations

- Doors in fire separations shall not be chocked or held open. This will lessen the chance of fire spread from one fire compartment to another.
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Appendix A

Child and Community Oriented Camp/Resort

Camp Ekon
324 Stanley House Road
(705) 732-2222
4903-010-002-11400-0000

Camp George
45 Goodfellowship Road
(705) 732-6964
4903-040-006-00200-0000

Y.W.C.A. – Camp Tapawingo
75 Glenn Burney Road
(705) 746-5455
4903-030-007-02700-0000

Ontario Mission for the Deaf
236 Blackstone/Crane Lake Road
(705) 378-2898
4903-030-001-01100-0000

Camp Koinonia
117 Shoebottom Road
(705) 746-7845
4903-030-003-04700-0000

Camp C.N.I.B
4 CNIB Road
(705) 375-2630
4903-010-005-03200-0000

Housekeeping Cottage, Tavern, Public House, Hotel, Motel, Resort, Bed and Breakfast

Housekeeping Cottages

Tucker Lake Campground
29 Clear Lake Road
(705) 375-2518
4903-010-007-02200-0000

Birches Cottage Resort
1834 Highway 69
(705) 375-2178
4903-010-005-04500-0000

Sunny Point Resort & Cottages
41 Sunny Point Road
(705) 378-2505
4903-030-001-02801-0000

Lakeview Cottages
4 Narrows Trail
(705) 378-2740
4903-030-006-01901-0000

Glenn Burney Lodge
49 Glenn Burney Lodge
(705) 746-5943
4903-030-007-02600-0000

Terra Woods Cottages & Trailer Park
10 Terra Woods Lane
(705) 378-2762
4903-030-010-00416-0000

Maple Leaf Resort & Cottages
58 Otter Lake Road.
(705) 378-2584
4903-030-008-02400-0000

Horseshoe Lake Camp
55 Marshall Road
(705) 732-4928
4903-040-004-01300-0000

Green Acres Resort
1139 Highway 518
(705) 378-2330
4903-040-006-03803-0000

Silver Lake Resort
7 Silver Point Road
(705) 375-5457
4903-010-006-10600-0000

Star Lake Resort
486 Star Lake Road
(705) 732-4087
4903-040-001-03006-0000

Tavern/Public House/Small Hotel

The Whitfield
312 Oastler Park Drive
(705) 378-1421
4903-030-011-00700-0000

Full Service Hotel

Quality Inn (Jolly Roger)
1 Jolly Roger Drive
(705) 378-2461
4903-030-010-01901-0000

Motel

Ell-Mar Motor Inn
242 Oastler Park Drive
(705) 378-2441
4903-030-011-00905-0000

Seasonal Motel

Club Link Corporation
1349 Highway 69
(705) 375-2240
4903-010-013-01600-0000

White Pine Motel
1449 Highway 69
(705) 375-5357
4903-010-007-02400-0000

Sherwood Forest Motel
1346A Highway 69
(705)
4903-010-007-06800-0000

Lakeside Motel
30 Oastler Park Drive
(705) 746-8662
4903-030-011-01600-0000

North Star Motel
173 Oastler Park Drive
(705) 746-9031
4903-030-011-01114-0000

Log Cabin Inn
11 Little Beaver Boulevard
(705) 746-7122
4903-030-011-01002-0000

Resort Hotel

Delta Rocky Crest Resort
20 Barnwood Road
(705) 375-5410
4903-010-006-06505-0000

Resort Tapatoo

30 Tapatoo Trail
(800) 461-5410
4903-030-006-02100-0000

Bed and Breakfast

The Birches
1834 Highway 69
(705) 375-2178
4903-010-005-04600-0000

Educational Facilities

Humphrey Public School
120 Highway 141
(705) 732-4801
4903-010-009-12800-0000

Rosseau Lake College
16 Bright Street
(705) 732-4351
4903-020-002-10100-0000

Otter Lake Christian School
24 Rankin Lake Road
(705) 378-4960
4903-030-011-00307-0000

Assembly Occupancies and Restaurants

Assembly Occupancies

Humphrey Arena
15 Humphrey Drive
(705) 732-4313
4903-010-009-12600-0000

Foley Agricultural Society Hall

60 Rankin Lake Road

(705) 378-2823
4903-030-011-00113-0000

Rosseau Memorial Hall
2 Victoria Street
(705) 732-4231
4903-020-002-04801-0000

Orrville Community Centre
1207 Highway 518
(705) 732-2066
4903-040-002-05007-0000

Rosseau Field House
7 Ash Street
(705) 732-4300
4903-020-002-04500-0000

Restaurants

The Heron (Joe & Marci)
7A Allan Crescent
(705) 378-0378
4903-010-010-13500-0000

Tim Horton's Complex
1 Horseshoe Lake Road
(705) 378-4083
4903-030-010-01250-0000

Memories of Muskoka (Jamie Blake)
1200 Highway 69
(705) 378-0200
4903-010-008-17800-0000

Club 69 (Crestview - Ken)
1279 Highway 69
(705) 378-5000
4903-010-013-03112-0000

Orrville's Roadhouse
1239 Highway 518
(705) 732-2655 (#N.I.S.)
4903-040-008-01601-0000

Oscar's Restaurant
993 Highway 69
(705) 378-5020
4903-030-010-00209-0000

Coffeerville (Mark Mullen)
1 Rice Street
(705) 732-2959
4903-020-002-08800-0000

Crossroads Pub & Grill (Julie & Richard Lalonde)
2 Cardwell Road
(705) 732-4343
4903-020-001-04200-0000

Rosseau Bulk Foods (Donna)
5 Victoria Street East
4903-020-001-01700-0000

Places of Worship

Orrville Anglican Church (Kay Cole)
(705) 732-4045
4903-040-008-09400-0000

Plymouth Bretheren Church (Ian Hurlbut)
85 Hamer Bay Road
(705) 375-5268
4903-010-006-07100-0000

United Church in Rosseau (Terry Einarson)
1149 Highway 141
(705) 732-4906
4903-020-001-01000-0000

United Church in Orrville (Jim White)

1233 Highway 518
(705) 732-6340
4903-040-008-01200-0000

Anglican Church in Rosseau (Ray Crawford)
(705) 732-4462
4903-020-002-01300-0000

Otter Lake United Church
Rankin Lake Road
(705) 746-5200
4903-030-011-00112-0000

Catholic Church in Rosseau (Julia Bissonette)
1168 Highway 141
(705) 732-2825
4903-020-002-09300-0000

Note:

All Commercial Mercantile and Industrial occupancies will be inspected on a request or complaint basis, therefore a list of these will not be required for the purpose of this schedule.