



## **Parks & Recreation – Summer Student 10 & 17 week positions available**

### **Department Reports To**

Community Services  
Supervisor of Community Services

### **Position Summary:**

Monitors and maintains outdoor and indoor municipal recreational spaces while aiding to maintain the Natural Environment.

The Township of Seguin expects all employees to work in an environmentally friendly way in all the tasks that they do; to work in a manner that is safe for themselves and others and to be aware of their health & safety obligations; to continually look for opportunities to improve their job that will result in excellence in municipal government; and to recognize the uniqueness of the individuals they come into contact with and to treat them with dignity and respect.

### **Duties & Responsibilities**

- Work both individually and as part of a team to maintain recreational spaces and assists in providing quality recreational opportunities for users.
- Perform inspections of municipal parks, open spaces and beaches.
- Engage in a variety of park maintenance duties such as: garbage; recycling; pet waste collection, graffiti removal, sign installation and repair; restroom and facility cleaning, beach maintenance, grass cutting, raking and trimming, vegetation removal; trail repairs and cleaning, and painting.
- Assists with maintenance of docks and other small construction projects.
- Landscaping, watering and irrigation.
- Operate equipment such as: mowers, trimmers, hand blowers, pickup trucks, and hand tools.
- Cleans and maintains equipment daily.
- Maintenance of trails requires active walking/hiking of new or existing trail areas, clearing/cutting bush/brush/trees, building and/or repairing trails, structures, and installing signs.
- Perform other general municipal maintenance duties as assigned in accordance with departmental and corporate objectives.
- Provide customer service to the public in a kind and respectful manner.

### **Qualifications & Requirements**

- Excellent communication and customer service skills.
- Ability to work effectively in a team.
- Shall disclose proof of enhanced COVID-19 vaccination certificate with QR Code or proof of medical exemption.

### **Effort & Physical Demands**

- Physical demand requires standing, sitting, lifting, crouching and walking.

- Visual attention for health and safety compliance and personal safety while on the job.

**Working Conditions**

- Approved CSA safety boots must be provided by employee and worn at all times.
- Other PPE will be supplied by the Township and must be worn at all times as instructed.
- Work outdoors in all types of weather conditions.

Updated: January 2024