

## **COMMUNITY SERVICES – STUDENT PARKS AND RECREATION OPERATOR**

Summary: Assists with general maintenance of the parks and recreation activities for the Community Services Department.

Location: 15 Humphrey Drive and various locations within Seguin Township

Department: Community Services

Reports To: Supervisor of Community Services

Last Updated: December 5, 2017

### **Tasks:**

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#### **Maintenance**

1. Operates a variety of parks and lawn maintenance equipment.
2. Assist with maintenance of docks and other small construction projects
3. Rake and cut grass as required.
4. Clean and litter pickup at parks and beaches.
5. Notifies and reports to the supervisor of any identified issues.
6. Assists with special event functions.
7. General custodial duties at all facilities.

#### **Customer Service**

8. Responds to inquiries of the public in a respectful manner.

#### **Other**

9. Complies with Seguin Township policies and procedures.
10. Performs other related tasks as assigned by management.
11. Follows all Health and Safety Regulations.
12. Documents daily activities for future reference.
13. Must be able to work in inclement weather
14. Must wear CSA approved work boots