



## **Come to work in Seguin!**

### **Equipment Operator Full-time Equipment Operator**

The Township of Seguin is responsible for the maintenance of over 290 km of roads over 700 sq km and is looking for a full-time Equipment/Waste Operator.

The Equipment Operator must have a valid DZ licence and experience operating a variety of equipment to maintain roads, bridges, ditches, and waste sites, including winter plowing and sanding. AZ licence will be considered an asset. Operators will be required to perform physical labourer duties and work evenings and weekends as part of this position.

**If you desire to work as a cooperative team player in promoting a strong and positive work place, please submit your resume to [careers@sequin.ca](mailto:careers@sequin.ca)**

Visit employment opportunities on our website [www.sequin.ca](http://www.sequin.ca) for the complete job description. Posting will remain open until filled.

Compensation: \$29.85/hour to \$33.95/hour, fully paid extended health benefits

Accommodations will be provided throughout the recruitment and hiring process in accordance with AODA and the Ontario Human Rights Code.

We thank all applicants for their interest and advise that only those selected for an interview will be contacted. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information is collected under the authority of the Municipal Act and will only be used for the purpose of candidate selection.

Vaccination is a key element in the protection of employees against the hazard of COVID-19. New employees must comply with the Seguin Township Mandatory Vaccination Policy prior to commencing their employment.



## **Public Works – Full-Time Equipment / Waster Operator**

- Department:** Public Works
- Reports To:** Public Works Supervisors (however may take direction from Director of Public Works)
- Location:** Public Works Yard, 11 Humphrey Drive
- Salary Category:** 4 – 40 hour work week
- Review Date:** February 2023

### **Position Summary:**

Operates equipment to maintain, plow and construct township roads, bridges and ditches as well as waste operations.

The Township of Seguin expects all employees to work in an environmentally friendly way in all the tasks that they do; to work in a manner that is safe for themselves and others and to be aware of their health & safety obligations; to continually look for opportunities to improve their job that will result in excellence in municipal government; and to recognize the uniqueness of the individuals they come into contact with and to treat them with dignity and respect.

### **RESPONSIBILITIES:**

#### **Equipment Operation and Maintenance**

1. Operates both tandem and single axle trucks for the purpose of hauling sand, salt, gravel and ditching material, for moving heavy equipment and for plowing and sanding roads.
2. May operates a highway tractor and compacting waste trailer where applicable. Collects and transports garbage to and from waste sites and landfill sites, within and outside of Seguin Township.
3. Operates a backhoe for the purpose of roadside ditching, installing culverts, loads trucks, road maintenance both winter and summer, transfer station/landfill maintenance and various other excavations.
4. Operates a bulldozer for the purpose of minor road construction, transfer station maintenance and Seguin Landfill maintenance.
5. Operates a grader.
6. Provides maintenance to ditches, bridges, installs culverts and installs traffic and road signs.

7. Operates chainsaws, grass cutting equipment, cutoff saws, a 'steam jenny' to thaw culverts, power tools and other pieces of small equipment.
8. Repairs potholes, removes beaver dams, pickup litter, debris, brush, and fallen trees from Township roads and transfer stations/landfill.
9. Conducts roadside grass cutting and flags traffic at work sites.
10. Operates the water truck to distribute water and control dust.
11. Follows Seguin Township Operational Safety Protocol.
12. Any other equipment as necessary with relevant training.

### **Administration**

13. Conducts circle vehicle checks to verify that vehicles and equipment are in safe running order.
14. Performs routine maintenance on vehicles and completes maintenance request for the municipal mechanic.
15. Completes paperwork and records information as requested.
16. Follows Seguin Township Operational Safety Protocol.

### **Customer Service**

17. Liaises with ratepayers to communicate information, and promote the township.
18. Monitors township activities on the way to and from work sites, identifies issues and notifies the Supervisor.
19. Assist and work with co-workers in a positive and constructive manner.

### **Other**

20. Complies with Seguin Township policies and procedures.
21. Performs other related tasks as assigned by management.
22. Must be able to work flexible hours. This position will require you to work; day, afternoon, evening and weekend shifts as required or scheduled. May be scheduled on Standby as required by supervisor if scheduled off on Saturday, Sunday and/or Statutory holidays.

Note: Although this position is called 'Equipment/Waste Operator', many jobs and activities require the employee to perform Labourer duties.