



Employment Opportunity

Public Works Seasonal Equipment/Waste Operator

The Township of Seguin is currently seeking Seasonal Equipment/Waste Operators.

Duties and Qualifications:

- Must have a valid DZ licence, AZ license would be considered an asset.
- You will be scheduled to work evenings, nights, weekends including statutory holidays and weekdays. The work schedule is under review and subject to change.
- Experience driving a variety of large and small equipment; (dump truck, waste truck, backhoe, bulldozer, chainsaw etc.)
- Experience operating a snowplow, front-end loader, sander and tandem truck to remove snow and ice from roads.
- You will be required to patrol the roads within the Municipality checking for conditions (such as snow and/or ice accumulation) and keep accurate and appropriate records of conditions according to the Minimum Standards outlined in the Minimum Maintenance Standards for Municipal Highways.
- Responsible for reporting conditions to supervisor when/where required.
- Ability to read work orders and follow through on tasks such as installation of road signs, flagging and road maintenance work, tree maintenance, and garbage removal.
- Ability to work as a cooperative team player in promoting a strong and positive work place.
- Must be able to perform physical labourer duties.
- Ability to read and understand legislation and manuals as related to equipment operation, highway traffic act regulations, traffic control responsibilities and health and safety legislation and policies.
- The ability to follow and complete instructions from supervisors.
- An understanding of Workplace Safety and the Occupational Health and Safety Act.

Please identify which position(s) you are applying for and submit your resume or completed application to the attention of Christine Dixon, Deputy Treasurer, cdixon@seguin.ca by **12:00 p.m. Friday February 8th, 2019.**

Christine Dixon, Deputy Treasurer, cdixon@seguin.ca
5 Humphrey Drive, Seguin, ON P2A 2W8
Phone: (705) 732-4300 Fax: 705) 732-6347

We thank all applicants for their interest and advise that only those selected for an interview will be contacted. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information collected will only be used for the purpose of candidate selection. The Township of Seguin is an equal opportunity employer, if you require accommodation to participate in the recruitment process, please contact our office.

PUBLIC WORKS SEASONAL EQUIPMENT WASTE OPERATOR AND LABOURER

Summary:	Operates heavy equipment to maintain road surfaces, bridges and ditches. Operates waste collection vehicles. Maintenance such as pothole repair, assisting in culvert and sign installation, remove debris from waste sites and ensure safe working environments.
Location:	11 Humphrey Drive, Seguin Township
Department:	Public Works
Reports To:	Public Works Lead Hand, however may take direction from Public Works Operations Coordinator
Updated:	August 21, 2018

Tasks:

Operation and Maintenance

1. Operates both tandem and single axle trucks for the purpose of hauling sand, salt, gravel and ditching material, for moving heavy equipment and for snowplowing and sanding roads.
2. Operates waste collection vehicles to collect and transport garbage to and from waste sites and landfill sites, within and outside of Seguin Township.
3. Operates a backhoe for the purpose of loading trucks, road maintenance, waste site maintenance and various other tasks.
4. May operate grader.
5. Provides maintenance to ditches, assists in culvert installation, traffic and road signs.
6. Operates chainsaws, grass cutting equipment, cutoff saws, a 'steam jenny' to thaw culverts, power tools and other pieces of small equipment.
7. Repairs potholes, removes beaver dams, and removes debris such as garbage, brush, and fallen trees from Township roads.
8. Conducts roadside grass cutting, maintains bridges, and flags traffic at work sites.
9. Operates the water truck to distribute water and control dust.
10. You will be required to patrol the roads within the Municipality checking for conditions (such as snow and/or ice accumulation) and keep accurate and appropriate records of conditions according to the Minimum Standards outlined in the Minimum Maintenance Standards for Municipal Highways.
11. Required to report conditions to supervisor when/where required.
12. Ability to read work orders and follow through on tasks such as installation of road signs, flagging and road maintenance work, tree maintenance, and garbage removal.
13. Assists with maintaining a clean, safe and organized shop.
14. Assists with the operation of the Municipal Landfill and Transfer Waste Sites
15. Follows Seguin Township Operational Safety Protocol.

Customer Service

16. Liaises with ratepayers to communicate information and promote the township.
17. Monitors township activities on the way to and from work sites, identifies issues and notifies direct supervisor for further investigation.

Other

18. Complies with Seguin Township policies and procedures.
19. Performs other related tasks as assigned by management.
20. Able to work flexible hours as required.