

**Agenda**

**Date:** May 13, 2020

**Time:** 7:00 P.M.

**Location:** via Zoom Video Conferencing

**Members Present:**

**1.a Approve Minutes**

That minutes of the November 6, 2019 WCPC Meeting are hereby approved as circulated.

**1.b Declaration of Pecuniary Interest**

**3. New Business**

**3.1 Project Update**

Verbal Report Submitted by/Spokesperson: Sam Spagnuolo, CS&P Architects

**Recommendation**

That the verbal report of CS&P Architects be received for information purposes.

**3.2 Citizen Advisory Committee, Public Consultation Approach**

Submitted by/Spokespersons: CAC Chair Tom Lundy, Vice-Chair Ryan Purdy

Verbal report to be provided: for WCPC to provide feedback and comments on the proposed approach to public consultation.

**3.3 McKellar Council Resolution to Postpone Public Meetings**

Submitted by/Spokesperson: Township of McKellar Representative

For WCPC's response

**3.4 Grant Application Advocacy**

Submitted by/Spokespersons: Steering Committee

**Recommendation**

That the Wellness Centre & Pool Committee support the development of a grant advocacy strategy and appoint the following Committee members to develop and undertake said grant advocacy strategy:

### **3.5 Ratification of Appointment to CAC**

Submitted by/Spokesperson: CAC Chair Tom Lundy

#### **Recommendation**

That the resignation of Larry Fleetham be accepted from the CAC and his appointment revoked; and

That the appointment of Glen Barnden to the CAC be revoked by virtue of his move away from the Parry Sound Area; and

That the appointment of Sherrill Judge to the CAC be formally ratified.

### **4. Other Business**

### **5. Adjournment**

## Wellness Centre Pool Committee Report & Recommendation

Meeting Date:	May 13, 2020
Agenda Item #	3.1
Report Title:	Project Update
Submitted by:	Sam Spagnuolo, CS&P Architects
Purpose of Report:	To advise the Committee on activity since that last meeting and next steps
Recommendation:	That the verbal report of CS&P Architects be received for information purposes.
Background:	The last Committee meeting was November 6, 2020 prior to the grant application being submitted.
Financial Impact:	NA
Attachments:	NA

## Wellness Centre Pool Committee Report & Recommendation

Meeting Date: May 13, 2020

Agenda Item # 3.2

Report Title: Citizen Advisory Committee, Public Consultation Approach

Submitted by: Chair Tom Lundy, Vice-Chair Ryan Purdy

Purpose of Report: To update the Committee on the approach to public consultation, given the constraints of social distancing and limits on gatherings of more than 5 individuals.

Recommendation: That the Wellness Centre & Pool Committee provide feedback and comments on the proposed approach to public consultation.

Background: The Citizens Advisory Committee was tasked with obtaining public input with respect to the amenities and programming within the Centre. As the Committee was preparing to roll out public input sessions across the area to be served by the Centre, Covid-19 happened. The Committee wanted to provide input into the project, so they reassessed the approach to community consultation, taking into account the constraints as a result of Covid-19.

The Chair and Vice-Chair of the Committee are reviewing the revised approach to public consultation prior to soliciting public input.

Financial Impact: NA

Attachments: NA

## Wellness Centre Pool Committee Report & Recommendation

Meeting Date:	May 13, 2020
Agenda Item #	3.3
Report Title:	McKellar Council Resolution to Postpone Public Meetings
Submitted by:	Township of McKellar
Purpose of Report:	To propose a postponement of the public meetings to allow time to discuss the affordability of the project.
Recommendation:	The Committee provide direction.
Background:	<p>The initial correspondence that was received from the Mayor of McKellar was forwarded to Wellness Centre and Pool Committee members. Subsequently the attached Resolution from the Township of McKellar was sent to the area municipalities and a copy provided to the Wellness Centre and Pool Committee.</p> <p>The area municipalities gave specific authority to the Committee through the Terms of Reference, copy attached.</p>
Financial Impact:	Unknown at this time.
Attachments:	McKellar Council Resolution Mayor Peter Hopkins report Wellness Centre and Pool Committee Terms of Reference

DRAFT: COVID 19 ISSUE and the WPS WELLNESS AND AQUATIC CENTRE- Mar 19, 20  
Peter Hopkins, Mayor McKellar

As the former co-chair of the WPS Pool Committee and current Mayor of McKellar, I continue to be a strong advocate of a new pool in the WPS area. I applaud all the efforts that have gone into the proposals to date. Now is the perfect time with everyone working together to realise this dream and make the new facility a reality after 40 years of trying.

Being a realist, a pragmatist and one who has to keep in mind the affordability of taxpayers going forward, I have a few cautions BEFORE going forward to a series of public meetings at this time.

In the light of our current COVID 19 crisis which has created unstable and uncertain economic and employment situations, we may need to reconsider a few things going forward.

Although it is not stated in the new proposal, affordability is a key factor in building and operating any new facility. As well, a new facility must meet the needs, interests and ability to pay of its citizens. We have a static population that is not only aging but on the lower end of the income scale. The YMCA needs a population of 30,000 to realise 10% membership of 3000 members to make their facility cost neutral from an operating standpoint. WPS has a catchment of only 20,000 leaving the operating cost at an on - going deficit position of 33%. Hence the need for fundraising and increased membership

Government grants, donations, fund raising and membership initiatives may be difficult in these uncertain COVID 19 times

Going forward with a series of public meetings WITHOUT a clear financial plan is ill - advised. People want to know what the costs are and how it will affect them in the short and long term.

The Committees need to take a long sober second - look at the current proposals and have their financial plan in order- both capital and operating based on a realistic, affordable and evidence based data.

Due to COVID 19, we do not know if a 73% gov't grant is even available. We have not established a Fund Raising committee to offset capital and on - going long term operating costs. Citizens and businesses are concerned

I urge the Committees to develop a revised three case scenario: small, medium and large facility proposals with associated costs before going forward. In these uncertain times, people will want to know real costs BEFORE committing to this much needed project going forward.

We must assure our ratepayers that our eyes are not bigger than our stomachs; that maybe we can only afford only a volkswagon rather than a Cadillac or we can only build a tiny house rather than a castle.

It is time to step back, reconsider the current climate due to COVID 19 and its impact on our citizens and the economy. It is time to be realistic and cautious going forward in these trying times if we want to ensure this long standing dream for a WPS Wellness and Aquatic facility becomes a reality

	2010 Proposal	2020 Proposal
Location:	add on – Y property	new build – Y property
Size:	add on 15,500 sq ft	new build- 49,000 sq ft
Cap Cost:	\$300 sq ft = \$ 8 million	\$420 sq ft = \$32,000,000
Operat Cost:	\$28 sq ft = \$430,000 annually	\$40 sq ft - \$1,196,000 annually
Components:	<ul style="list-style-type: none"> <li>- 4 lane 25 m, lap, fitness pool</li> <li>-leisure pool</li> <li>- Hot tub, spa</li> <li>-Sauna</li> <li>Fitness area</li> <li>6 changing rooms</li> <li>New gym floor</li> <li>Walking track</li> <li>Climbing wall</li> <li>Renovations</li> </ul>	<ul style="list-style-type: none"> <li>- multi lane pool</li> <li>- therapeutic pool</li> <li>-sauna ?</li> <li>fitness areas, studios</li> <li>change rooms - all abilities, ages</li> <li>new gymnasium</li> <li>indoor walking ,running track</li> <li>multi purpose rooms</li> <li>program related spaces</li> <li>Indigenous areas</li> </ul>



# Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario POG 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

April 23, 2020

To the Member Municipalities  
of the West Parry Sound Wellness and Aquatic Centre Committee

Dear Members of Council,

**Re: Proposed Public Meetings**

The Mayor of the Township of McKellar, on behalf of Council, is putting forth a recommendation to postpone the proposed public meetings to allow time to consider affordability regarding the West Parry Sound Wellness and Aquatic Centre.

This recommendation was presented and discussed at the Council meeting of April 20, 2020, at which time the following resolution was passed:

Moved by: Morley Haskim  
Seconded by: Don Carmichael

20-125 Be It Resolved That the Council of the Township of McKellar hereby receives the Mayor's Report regarding Covid-19 and the West Parry Sound Wellness and Aquatic Centre;  
And further instruct staff to forward a copy of the report to the other six municipalities in West Parry Sound.

Carried

A copy of the Mayor's report is attached for your consideration.

Sincerely,

Tammy Wylie, AMCT  
Clerk-Administrator

Cc:

Township of the Archipelago  
Township of Carling  
Township of McDougall  
Town of Parry Sound  
Township of Seguin  
Municipality of Whitestone



# **WELLNESS CENTRE & POOL COMMITTEE**

## **TERMS OF REFERENCE**

### **Mandate/Objectives**

The mandate of the Wellness Centre & Pool Committee is to gather information, undertake studies and conduct other analysis, sufficient for the Committee to make a Go, No-Go recommendation to the respective participating Councils to proceed with the construction of the Wellness Centre & Pool. The Committee will be granted a limited budget and decision-making authority within that budget.

If the decision of the respective Councils is to proceed with construction the Committee will provide project oversight and Terms of Reference of the Committee will require amendment accordingly.

### **Term**

The Term of the Wellness Centre & Pool Committee will be the earlier of the end of this term of Council or a decision not to proceed with the project.

### **Membership**

An elected representative from each participating Council and a non-voting Chairperson. The Chairperson shall be a member of the public, not an elected official or staff member.

Councils can appoint a second member to the Committee. The second appointee can attend Committee meetings when the primary Committee appointee can not attend.

### **Meetings and Notifications**

Meeting dates and locations will be determined at the first meeting of the Committee. The Committee may meet per the schedule or at the call of the Chair.

For scheduled meetings and whenever possible agendas should be distributed to members 7 days in advance of the meeting.

Minutes of each meeting must be recorded and approved or amended at the following meeting.

### **Meeting Procedures**

The Committee will advise the Clerks of the participating Councils all Committee meetings, date and location once the meetings have been set and each Council will place the meeting date(s)

on their schedule of meetings which is available to the public. The Committee will also advise of any cancellations. During the due diligence phase of the project the Town will provide secretariat services to the Committee.

A majority of the voting members shall constitute a quorum. A simple majority of voting members is required for decisions. The Town of Parry Sound's procedural by-law shall apply to matters not covered by these Terms of Reference, with Robert's Rules of Order applying in any case where provision is not made by the Town of Parry Sound's procedural by-law.

All meetings are to be open to the public in accordance with the Municipal Act 2001, unless permitted to be a Closed Meeting as defined by Section 239 of the Municipal Act.

### **Authority**

The Committee may not exercise decision-making powers or commit expenditures except for those specifically delegated by the participating Councils in the Terms of Reference. The Committee may not direct staff to undertake activities outside these Terms of Reference.

As part of these Terms of Reference the respective Councils authorize a budget of \$170,000 for due diligence and grant the Committee authority to expend those funds, including authority to delegate as appropriate.

Committee funds will be deposited and managed through the existing Pool Reserve Fund currently maintained by the Town of Parry Sound.

### **Amendment/Expansion of the Terms of Reference**

Only the respective Councils can authorize an amendment and/or expansion of the Terms of Reference. Any amendment/expansion must be unanimously approved by the respective Councils.

### **Conflicts of Interest**

Committee members are responsible for declaring any conflicts they may have relative to the decisions being made by the Committee. Municipal conflict of interest requirements as defined by the Municipal Conflict of Interest Act will apply to the Committee. At every meeting held by the Committee, the Chair shall call for the disclosure of any conflicts of interest/pecuniary interests.

October 28, 2019

## Wellness Centre Pool Committee Report & Recommendation

Meeting Date:	May 13, 2020
Agenda Item #	3.4
Report Title:	Grant Application Advocacy
Submitted by:	Steering Committee
Purpose of Report:	To appoint individuals to develop and undertake a grant advocacy strategy.
Recommendation:	That the Wellness Centre & Pool Committee support the development of a grant advocacy strategy and appoint the following Committee members to develop and undertake said grant advocacy strategy:
Background:	<p>In early November 2019 an application was submitted to the Federal/Provincial governments as part of the ICIP grant program. The \$32m grant application for a West Parry Sound Area Recreation and Culture Centre was submitted on behalf of the seven (7) area municipalities and two (2) First Nations communities. Grant recipients were advised that they would be notified in mid 2020.</p> <p>Some work to promote the application has already taken place. Shortly after the application was submitted the Mayor of Parry Sound met with the local MPP, Norm Miller and provided him with a copy. The Mayor of Seguin provided a copy to MP Scott Aitchison.</p> <p>McDougall's Mayor lead a delegation at the 2020 ROMA Conference in January to advocate for the project. The delegation met with the Parliamentary Assistant to the Minister of Infrastructure, Stephen Crawford.</p> <p>Also, in January a copy of the application was provided to the Premier during his visit to Parry Sound.</p> <p>The Recreation and Culture Centre is a critical piece of infrastructure to the area. The importance of the project is signified by the unprecedented collaboration of seven (7) area municipalities and two (2) First Nations communities. The project would also be an important part of a COVID-19 economic recovery.</p> <p>The Committee should give consideration to further advocating for the project. Given the size and importance of</p>

## Wellness Centre Pool Committee Report & Recommendation

the project, that it will serve communities that cross political boundaries and the large number of grant applications, relative to the funds available, advocacy by elected representatives is appropriate.

Financial Impact: NA

Attachments: NA

## Wellness Centre Pool Committee Report & Recommendation

Meeting Date:	May 13, 2020
Agenda Item #	3.5
Report Title:	CAC Appointment Ratification
Submitted by:	CAC Chair Tom Lundy
Purpose of Report:	To provide background and obtain ratification for member appointment to the CAC
Recommendation:	<p>That the resignation of Larry Fleetham be accepted from the CAC and his appointment revoked; and</p> <p>That the appointment of Glen Barnden to the CAC be revoked by virtue of his move away from the Parry Sound Area; and</p> <p>That the appointment of Sherrill Judge to the CAC be formally ratified.</p>
Background:	<p>Subsequent to the establishment of and appointments to the Citizens Advisory Committee, two vacancies were quickly created by the resignation of Larry Fleetham, and move away from the area by Glen Barnden, and his inability to attend CAC meetings.</p> <p>The CAC nominated Shawanaga First Nation Councillor Sherrill Judge who was a member of the Citizens Ad hoc Pool Committee to fill one of the vacancies. Councillor Judge accepted the nomination and the WCPC was informed by e-mail on February 27<sup>th</sup> that in the absence of a WCPC meeting, CAC would welcome Councillor Judge to participate in meetings, but without voting rights until formally appointed by WCPC. WCPC members responded favourably to this plan. This item is on the Agenda as a housekeeping ratification matter, to formally appoint Councillor Judge to the CAC and extend full voting rights.</p>
Financial Impact:	NA
Attachments:	NA