

**TOWNSHIP OF SEGUIN  
2021 BUDGET and STRATEGIC PLANNING SCHEDULE**

<b>No.</b>	<b>Agenda Items</b>	<b>Date</b>	<b>Personnel</b>
1.	Council and Finance Committee Strategic Planning and Target Setting Session (after Council meeting)	September 8, 2020 7-9 pm	Council/Finance Committee/ CAO/CFO/Directors
2.	Management Budget Meeting	September 9, 2020 9-11 am	Directors/Managers/Supervisors
3.	Staff Input Session	September 9, 2020 2-4 pm	All Staff
4.	Community Development Plans (CDPs) – update from 2020	September 1 to October 9, 2020	Directors
5.	Draft CDPs to Treasury Department	October 13, 2020	Directors
6.	Treasury to provide preliminary budgets to Directors	October 19, 2020	CFO
7.	Treasury to provide Salary & Benefit costs to Directors	October 26, 2020	CFO
8.	Amend/adjust Budget Details, and submit to Treasury	October 19 to November 6, 2020	Directors
9.	Management Review of CDPs and Budgets	December 1 & 8, 2020	CAO/CFO/Directors
10.	Final Draft of CDPs and Budgets completed	December 14, 2020	CFO
11.	Budget Binders available for Council and Finance Committee	December 23, 2020	CFO
12.	Council, Finance Committee and Senior Management review CDPs and Budgets	January 11, 2021* 7-9 pm	Council/Finance Committee/ CAO/CFO/Directors
	* - first Council meeting of 2021		
13.	Council approve Township Operating and Capital Budgets in principal	February 1, 2021	Council