

**TOWNSHIP OF SEGUIN
COUNCIL MEETING AGENDA NOVEMBER 15TH, 2010
@ THE TOWNSHIP OF SEGUIN COUNCIL CHAMBERS**

- 1. Call to Order and Approval of Agenda. 2:00 p.m.**
- 2. Disclosure of pecuniary interest and the general nature thereof.**
- 3. Council Orientation.** (See attached agenda for this portion of the meeting)
- 4. Adjourn to Closed Session. ®**
 - a) Update on current matters before the Ontario Municipal Board (OMB).
 - litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.
 - the receiving of advice that is subject to solicitor/client privilege, including communications necessary for the purpose.
 - b) Update on The Ontario Mission/Camp of the Deaf.
 - litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.
 - the receiving of advice that is subject to solicitor/client privilege, including communications necessary for the purpose.
 - c) Update on the Rankin Lake Road CN Bridge Project – Alexman Proceedings.
 - litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.
 - the receiving of advice that is subject to solicitor/client privilege, including communications necessary for the purpose.

Reconvene Open Session. ®

- 5. Adoption of Minutes: 5:15 p.m.**
 - a) Minutes of the regular meeting of Council of November 1st, 2010. ®
- 6. Approval of Accounts. ®**
- 7. Business:**
 - a) CN Public Affairs – Additional details on the incident on the Bala subdivision (James Bay Junction Road derailment & spill).
 - b) The Dimestore Fishermen – Proposed filming in Seguin Township.
 - c) Regional Economic Development Advisory Committee REDAC – Proposed revised Terms of Reference. ®

8. Shore/Concession Road Allowance Applications:

- a) Application to purchase a portion of concession road allowance (Applicant: Greig, Property Roll No. 4903-010-006-05100). Memo from Staff.
- b) By-law No. 2010-106, SRA-008-2010-H (Leeson), Lake Rosseau.
- c) By-law No. 2010-107, SRA-012-2010-H (PDJ Properties), Lake Joseph. ®

9. By-laws:

- a) By-law No. 2010-110, Being a By-law to write off taxes on property in the Township of Seguin. ®
- b) By-law No. 2010-111, Being a By-Law to authorize the execution of a Site Plan Agreement between The Corporation of the Township of Seguin and Howard Bruce Oldham and Joel Gerald L'Ecuyer (Application No. S-2010-0001-F). ® Report No. DPS-PL-2010-090

Break.

6:15 p.m.

10. Adjourn to Public Hearing. ®

7:00 p.m.

- a) Rezoning Application R-2010-0013-H (Robinson). Report No. DPS-PL-2010-091

Close Public Hearing. ®

11. Council Reports.

12. Board and Committee Minutes:

- a) Belvedere Heights Home For the Aged – Minutes of Board Meeting of September 22, 2010.
- b) Community Policing Advisory Committee – Draft minutes of July 15, 2010 and Agenda for October 21, 2010.

13. Correspondence: (listed on the next page)

Resolution to receive the Board & Committee Minutes and the Correspondence as listed on the Agenda. ®

14. Confirming By-law No. 2010-112. ®

15. Adjournment. ®

Correspondence:

The following items are located in the Councillors' Office in a folder labeled Correspondence:

- a) Otter Lake Ratepayers' Association – Congratulations to Members on election and re-election.
- b) AMO – October 28th and November 4th editions of “*Watch File*”.
- c) AMO – Head of Council and Councillor Training.
- d) AMO – 2010 Ontario West Municipal Conference.
- e) AMO/LAS – 2010 LAS Connections Symposium.
- f) FCM – Weeks of October 25th and November 1st editions of “*FCM NEWS*”.
- g) MPAC – Court of Appeal decision – Toronto Bank Towers.
- h) Muskoka Watershed Council – November 2010 edition of “*e-Bulletin*”.
- i) North East Local Health Integration Network (NE LHIN) – October 21st and 29th editions of “*LHINfo MINUTE*”.
- j) OGRA – Board of Directors and nominations.
- k) Parry Sound Area Chamber of Commerce – October 26th and November 2nd editions of “*Tuesday E-mail*”.
- l) Ministry of Citizenship & Immigration – June Callwood Outstanding Achievement Award for Voluntarism Ontario.
- m) Ontario Heritage Trust – Provincial Heritage Register.
- n) O.P.P. – News release, November 3rd, roof collapses at construction site.
- o) Canadian Urban Institute – 2010 CUI Brownie Awards.
- p) OFSC – Launch of new web site.

Agenda
Council Orientation
November 15th @ 2:00 p.m.

- 1. Mayor's Overview.** (5 mins.)
 - 2. Governance Matters.** (20 mins.)
 - Declaration of Office.
 - Municipal Councillor's Guide.
 - Sunshine Law Handbook.
 - Conflict of Interest Act.
 - Procedural By-law.
 - Code of Conduct.
 - Clerk's Department Roles & Responsibilities.
 - Boards and Committees.
 - 3. Corporate Strategy.** (20 mins.)
 - Strategic Plan.
 - Community Development Plans (CDP's).
 - Successes.
 - Organizational Structure.
 - 4. Financial Planning.** (30 mins.)
 - Operating Budgets.
 - Capital Budgets.
 - Monthly Reporting.
 - Budget Schedule and Process.
 - Debt Retirement.
 - Financial Statements.
 - Assessment/Taxation.
 - Municipal Performance Measurement program (MPMP).
- Break** (10 mins.)
- 5. Planning 101.** (30 mins)
 - Official Plan.
 - Zoning By-law.

6. **Fire/By-law Enforcement.** (10 mins.)
 - Summary of key By-laws.
 - Philosophy of Enforcement.
 - Human Resources.
 - Master Plan.
 - Emergency Plan.

7. **Public Works.** (15 mins.)
 - Overview of roads system.
 - Capital Roads Plan.
 - Waste Management Services.
 - Equipment Management.
 - Boat Launches.

8. **Community Services.** (15 mins.)
 - Role.
 - Facilities.
 - Parks.
 - Programs.
 - Recreation committees.
 - Water Quality program.
 - Lake Stewardship.
 - Communications.

9. **Wrap-up – Mayor Conn.** (5 mins.)

10. **Closed Session.** (30 mins) (Section 4. of the main agenda)
 - Summary of current matters before the Ontario Municipal Board (OMB).
 - Summary of The Ontario Mission/Camp of the Deaf issues.
 - Summary of the Rankin Lake Road CN Bridge Project – Alexman Proceedings.